

Parma Town Board meeting held on Tuesday, September 3, 2013 at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Carmey Carmestro
Councilperson	James Smith
Councilperson	Gary Comardo
Councilperson	James Roose
Councilperson	Tina Brown
Building Inspector	Jack Barton
Recreation Director	Steve Fowler
Highway Supt.	Brian Speer

OTHERS IN ATTENDANCE

Helen Ives, Carol Kluth, Ken Gavigan, Annette Tassej, Peter Tassej, James Turcotte Jr., Mark Bernreuther, Stan Hoy, Edward Arnold, Kyle Mullen, Ken Mullen, Carol Mullen, James Kesselring, Joyce Kesselring, Steve Speer and other members of the public who did not sign in.

CALL TO ORDER

Supervisor Carmestro called the meeting to order at 7:04 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted and that the meeting was being recorded.

MINUTES AUGUST 20, 2013

RESOLUTION NO. 215-2013 Motion by Councilperson Brown, seconded by Councilperson Comardo, to accept the Minutes of the August 20, 2013 Town Board meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk report for July has been submitted and filed. The Clerk has received correspondence from the New York State Archives Education Department regarding the status of the records management grant. The awards list has now been made public and has been sent to the Comptroller's office for release. The first half of our funding is expected in the next four to eight weeks. The response of our legislators to our request for release of this information facilitated this to happen.

School tax bills have gone out. The school district uses a contractor to print and process the mailing of these bills. This year a portion of the bills were inadvertently put in

Penfield Central School District envelopes instead of Hilton Central School District envelopes. The school district has been notified, we're tracking what area was affected and the School district is following up with the vendor.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported the department has been working on brush pickup, drainage, repairing the John Deere gator, and will be looking at the Board/Court divider door. He noted the gear was broke in the motor and felt there was a possibility that they will be able to fix it.

RECREATION DEPARTMENT REPORT

Mr. Fowler did not have anything specific to report.

BUSINESS ITEMS

STREET NAME AND NUMBER CHANGES FOR PARCELS LIGHTHOUSE BEACH ROAD TO CLEARVIEW AVENUE

James Kesselring asked if the Town Board had received and read the packet dropped off from himself and the Towns. It was acknowledged that they were received and read.

Supervisor Carmestro noted Mr. Lissow (Hilton Fire Chief) has responded to Mr. Kesselring's concerns and the Fire District's position has not changed. The street addresses should be 18 & 20 Clearview Avenue for the same reasons as previously noted. Supervisor Carmestro felt the position of the individual from 911 carries less weight than that of our local responders.

Councilman Comardo stated that he has heard from both sides and both sides have valid arguments for their positions. There has been input from 911 indicating they have no objection and from the Fire Department saying it does not work well for them.

Ken Mullen asked for clarification on the locations affected by this change and indicated the proposed changes are the way it had always been. There was discussion on the Lighthouse Beach Road no longer physically existing as it has been taken away by the Lake. The change to 2 and 4 Lighthouse Beach Road several years ago created an inconsistent flow of the house numbers. By making this change all addresses on Clearview Avenue will have Clearview numbers and put it back to the way it was before. It was noted that several of the mapping and GPS programs reference this area in different ways. There are numerous inconsistencies within these programs. Kyle Mullen felt the state and county survey markers and what the Town has established it to be should be the basis for the addresses. It was noted that this is what is being addressed.

Mr. Kesselring noted that there is a Town Park on the lake, 1 Lighthouse Beach Road. He stated if you call into the 911 system they do not have it listed as a location. Supervisor Carmestro said this would be looked into and can be fixed.

**ADDRESS CHANGES FOR
 LIGHTHOUSE BEACH ROAD AND CLEARVIEW AVENUE**

RESOLUTION NO. 216-2013 Motion by Councilperson Smith, seconded by Councilperson Comardo, to change the address of 2 Lighthouse Beach Road to 18 Clearview Avenue and 4 Lighthouse Beach Road to 20 Clearview Avenue.

Motion carried: Aye 5 Nay 0

BUDGET TRANSFERS

RESOLUTION NO. 217-2013 Motion by Councilperson Smith, seconded by Councilperson Brown, to approve transfers as submitted.

BUDGET TRANSFERS			Sep-13			
ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
AOO570731011002	BATON STAFF	500.00	AOO570714013001	BEAR STAFF	800.00	VOLKMAR
AOO570762011005	CUSTODIAL	300.00				
AOO570714012001	TOT PLAYGROUND	7,000.00	AOO570714011001	SUMMER HELP	15,500.00	VOLKMAR
AOO570731012022	SWIMMING STAFF	5,000.00				
AOO570761011004	VAN DRIVER	2,000.00				
AOO570798911006	KITCHEN HELP	1,500.00				
AOO570731049542	THEATER	4,800.00	AOO570731049132	SOCCER CAMP	400.00	VOLKMAR
			AOO570714049201	YOUTH PLAYGROUND	1,700.00	VOLKMAR
			AOO570731049732	BASKETBALL CAMP	100.00	VOLKMAR
			AOO570731049742	GOLF	1,100.00	VOLKMAR
			AOO570731549003	BASEBALL TEAM	1,500.00	VOLKMAR
AOO570731049632	CHEERLEADING CAMP	750.00	AOO570731049702	CERAMICS	750.00	VOLKMAR

Motion carried: Aye 5 Nay 0

DECLARATION OF SURPLUS EQUIPMENT

RESOLUTION NO. 218-2013 Motion by Councilperson Brown, seconded by Councilperson Comardo, to declare the 1998 Ford Passenger Van used by the Recreation Department as surplus equipment and to authorize that it be sold at the Monroe County Municipal/Contractor Equipment Auction on October 5, 2013.

Motion carried: Aye 5 Nay 0

BUILDING DEPARTMENT REPORT

Mr. Barton reported the final draft for the Development Regulations was made available for the Town Board to review. There was discussion on what changes were made. It was decided that the current regulations and proposed final draft would be sent to the Board electronically and posted on the website for viewing. The Planning Board and the Town Engineers have reviewed each section over an extended period of time and all sections have now been completed. The Board felt they would like more time to review and decided to delay the public hearing to the October 1, 2013 Town Board meeting. Mr.

Barton will provide the original document as well as the proposed final draft to the Board. Both will be available on the website for public viewing.

RESCIND RESOLUTION NO. 193-2013

RESOLUTION NO. 219-2013 Motion by Councilperson Smith and seconded by Councilperson Comardo, to rescind Resolution 193-2013 which scheduled a public hearing on the adoption of Development Regulations for the Town of Parma for September 17, 2013.

Motion carried: Aye 5 Nay 0

SET PUBLIC HEARING DATE
TOWN OF PARMA DEVELOPMENT REGULATIONS

RESOLUTION NO. 220-2013 Motion by Councilperson Roose, seconded by Councilperson Smith, to schedule a public hearing on October 1, 2013 at 7:30 pm to hear public comment on adoption the Town of Parma Development Regulations and acknowledge this action will be considered and Unlisted Action under SEQR.

Motion carried: Aye 5 Nay 0

Mr. Barton updated the Board on the status of the two parcels connected to sewers on Dunbar Road but not part of any district. Monroe County Pure Waters (MCPW) informed Mr. Barton that they will accept the two parcels as out of district users to Pure Waters. This will not go through the Town. The property owners will have to apply with MCPW for out of district status. The question was raised whether this would be available to the other parcels in that area. Mr. Barton could not speak for MCPW regarding anyone else being added but noted that when he spoke with them it was regarding the two parcels which are already tapped in, how their situation came to light and that there is a third parcel whose septic is failing. Pure Waters will allow the third parcel to access as a private connection. A manhole will be set outside of the Pure Waters easement and the property owner will have to pay for this. Mr. Barton thought they would look at them on a case by case basis. A letter was sent to the MCPW by Mr. Barton on behalf of the Town indicating there was no sanitary sewer adjacent to these properties and there were no plans in the immediate future to create a district. There was additional discussion on whether PW should be looking at the entire area for creating a district now and if a district was created at a later time the out of district customers would have to abandon that status and become part of the district and share in those costs.

Supt. Speer asked who would be responsible for hiring an engineer for anyone not on that portion of the sewer. If someone wants to get on sewers they will need to have some idea of how much it is going to cost. Mr. Barton explained that in the past if a resident(s) wanted access to sewers a petition would have to be presented to the Town Board requesting to have the Town find out what the cost would be to create the district. The

Town Engineer would be asked for a report on whatever would be needed to create the district and the cost associated with doing so.

Clarkson Parma Town Line Road Water District – Mr. Barton noted he spoke with the Clarkson attorney a couple of weeks ago. At that time they did not have anyone come in to sign their petition. Mr. Barton noted two residents have contacted him. One is already tied into water from Peck Road and the other is not interested.

LIAISON REPORTS

**Councilperson Brown reported there had been no Recreation Commission meeting since our last meeting. Disposal of the van at auction has already been covered. There was nothing to report for Special Police, Court Officers or Dog Control.

**Councilperson Comardo reported the Zoning Board of Appeals had not met since our last meeting.

**Councilperson Smith reported this weekend will be the first cross country meet at the Park. Rain damage over the weekend caused some minor damage which is being repaired. The Cyclocross event meeting is scheduled for this Sunday. A meeting was held with the Parks Department to establish logistics. This year the event will be working out of the VFW Peck Road address. The Hilton Raider organization has started their practices and first game is two weeks.

A variety of issues have been discussed regarding the Meetinghouse on Parma Center Road. Money will need to be identified for repairs. There was discussion on painting the building and the out building – hiring out, schedule Park employees to do and/or volunteers. Various opinions and concerns were expressed. Because this is potentially a historical building, grant options for restoration might be a consideration. Councilperson Smith said he would follow up on this.

Boy Scout Troop 99 has filled out the appropriate paperwork for their Camporee on November 1st, 2nd and 3rd.

**Councilperson Roose reported there was nothing of consequence to report from the Planning Board meeting.

PUBLIC FORUM

Supervisor Carmestro opened the public forum to anyone who wished to address the Board.

Kyle Mullen was interested in getting information on what needs to be done to get water on the portion of Moul Road between Bennett Road and North Avenue. He noted neighbors have been told they needed 100% participation when they requested water in the past. Recent discussions on the proposed water district for Clarkson Parma Town Line Road indicated 75%. He wanted to know how this is determined. Supervisor Carmestro explained the proposed Clarkson Parma Water District came about because a

petition was submitted by Clarkson residents to their Board. The Town of Parma was contacted to see about creating a joint district. Clarkson Supervisor looked into the matter and determined that 75% of the property owners would need to be interested in having water. The estimated cost is expected to be \$1,000 per year and does not include connecting to your house. As this project progressed, it came to light that some property owners were already connected via a small line and may not be interested in being part of this district. The New York State Department of Audit and Control determines a threshold they will approve as a cost per property owner. It is currently \$658 per parcel. If the projected cost per property owner is over that amount, approval has to be sought from Audit and Control for approval for the improvement.

Discussion turned back to the circumstances surrounding Moul Road. Mr. Mullen expressed concern for resident's houses that are not protected from fire because there is no water line, the insurance cost is higher for those that need to have ponds and the need to rely on fire departments that have tanker trucks for these houses in a fire emergency. There was discussion on a hydrant line versus a water line. They are considered one in the same.

There was discussion on a Moul Road parcel owned by the Fire Department. Ken Mullen stated he was on the Board at the time the Fire District acquired the land and indicated that water was to be extended to that property from North Avenue via the Village.

The first step would be to submit a petition signed by property owners requesting they would like the Town to research having a water line constructed on Moul Road. The Town would contact the Town Engineer who will research the cost and create a report to be shared with the Town Board and residents. The response to the results of that report will determine what the next steps would be.

Mr. Barton noted that Monroe County Water Authority expressed they had no interest in participating in the creation of a new water district when it was looked into for extending the water line north of the high school on Bennett Road.

ENTER INTO EXECUTIVE SESSION

RESOLUTION NO. 221-2013 Motion by Councilperson Comardo, seconded by Councilperson Brown, to enter into Executive Session at 8:00 pm to discuss the employment history of a particular employee.

Motion carried: Aye 5 Nay 0

CLOSE EXECUTIVE SESSION

RESOLUTION NO. 222-2013 Motion by Councilperson Comardo, seconded by Councilperson Smith, to close the Executive Session at 8:54 p.m.

Motion carried: Aye 5 Nay 0

A motion was made by Councilperson Smith to adjourn the meeting at 8:54 p.m. and Councilperson Brown seconded. All were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk