

Parma Town Board meeting held on Tuesday, March 20, 2012 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Carmey Carmestro
Councilperson	Gary Comardo
Councilperson	James Smith
Councilperson	James Roose
Councilperson	Tina Brown
Highway Supt.	Brian Speer
Building Inspector	Jack Barton
Recreation Director	Steve Fowler

OTHERS IN ATTENDANCE

Library Director Becky Tantillo, Farmland and Open space Committee Chairman Scott Copey, Carol Kluth, Helen Ives, Peter Reiser, John Reiser, Mike Clark, and other members of the public.

CALL TO ORDER

Supervisor Carmestro called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. He noted emergency exit procedures.

PUBLIC FORUM

Supervisor Carmestro asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda. There was no response.

MINUTES – MARCH 6, 2012

RESOLUTION NO. 90-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to accept the Minutes of the March 6, 2012 meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk reported that work continues on the Records Management Grant. The first set on minute books will be returned at the end of the week and payroll records will be sent to be scanned. Quality control will now take place on the images scanned for the minutes.

HIGHWAY DEPARTMENT REPORT

Supt. Speer provided the Town Board with a Snow & Ice Comparison report for December 1st through March 15th for 2010/11 and 2011/12 seasons. He explained that the department is using 2,850 ton less of salt than last year. Taking into account the remaining portion of salt that we are committed to buying and what it will cost to store, there will be an estimated net savings of \$31,108 for this season. Overtime hours are running 659 hours less for a savings of \$26,762. Diesel costs are down even with the higher increase in cost per gallon. Gasoline usage is up slightly.

There was discussion on how much salt the current storage shed can hold (600 ton). There is not enough capacity to hold the remaining salt even if we used everything we

already have on hand. It was noted that the order for next year will be adjusted by the amount we have left from this year. In any given year we can purchase up to 120% at the same price and if we go over it will cost 15% more per ton.

Supt. Speer also provided a list of needs for the Highway Department. The following needs were identified and conclusions determined.

Need	Estimated Cost	Procurement Type	Funding Source	Town Board Status Decision
Dump Box	\$23,000	Requires bid	Funds to come from Highway budget	Move ahead see resolution below
Material Spreader Stand	\$5,000	Requires three quotes	Funds to come from Highway Budget	Hold off till later will not be needed till fall
Five bottom panels for overhead doors	\$4,600	Requires three quotes	Funds to come from Highway Building A Fund	Should be done now
Two small door replacements	\$3,350	Requires 2 quotes	Funds to come from Highway Building A Fund	Should be done now
Six window replacements & Two Additional small door replacements	\$8,425 & \$3,350	Requires bid three quotes combined	Funds to come from Highway Building A Fund	Wait and incorporate into 2013 budget

AUTHORIZATION TO PUT TOGETHER BID SPECIFICATIONS FOR DUMP BOX AND QUOTES FOR DOOR PANELS AND DOORS

RESOLUTION NO. 91-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to authorize the Highway Superintendent to put together bid specifications for a dump box; and quotes for five bottom panels for overhead doors and two small door replacements.

Motion carried: Aye 5 Nay 0

Supervisor Carmestro asked if the hole could be made now for the break room air-conditioner. Supt Speer responded yes that it could be done.

BUILDING DEPARTMENT REPORT

Mr. Barton reported that interviews started last evening for the Alternate Zoning Board replacement. Applicants for the Conservation Board opening would be in attendance at tonight's Conservation Board meeting and interviews will be set shortly.

The Town in conjunction with Cornell Cooperative Extension will be offering a seminar on Saturday, May 5, 2012 at 9:00 am on Chemical Free Lawns. Its purpose is to educate the public on better ways to manage lawns using fewer chemicals. The Town also benefits by providing an education component for our annual stormwater report.

In response to the Town's inquiry regarding use of the temporary portable sign, the Attorney for the Town has responded that the Town is exempt from this ordinance because the sign is being used for the betterment/good of the community; whereas signs specifically to benefit an agency would have to comply. It was the Attorney's recommendation that the Town does not have to enact specific legislation to allow this.

RECREATION DEPARTMENT REPORT

Mr. Fowler reported he has spoken with the company that will be providing our Senior Transport vehicle. The signed contracts have been received and the State is waiting for invoices from each entity receiving a grant. Once the State lets them out to Shepherd Ford, assembly will begin and ours is first to be built. Estimated time of delivery is mid-May which is about a month later than originally expected. There was discussion on the

options for disposal of the old vehicle. They included: advertise and sell outright; send to auction; sell back to dealer at wholesale; or keep the vehicle. The auction option is most likely unless we are offered a good price by an entity that could use the vehicle. Mr. Fowler indicated we might get \$7,000 for it due to the handicap lift/ramp. That amount would cover almost the entire Town portion of the new vehicle.

LIBRARY REPORT

Becky Tantillo reported on several upcoming offerings at the Library and that the Friends of the Parma Library will be holding their annual Book Sale April 19th & 20th. The group will also be coordinating the Annual Indoor Flea Market again this year.

BUSINESS ITEMS

RESOLUTION TO APPROPRIATE FUNDS TO THE TOWN OF PARMA FARMLAND RESERVE FUND

RESOLUTION NO. 92-2012 Motion by Councilperson Comardo, seconded by Councilperson Brown, that

The Town's chief fiscal officer is hereby directed to deposit the sum of \$10,000.00 from the Town's unappropriated A fund balance and secure the moneys of the Town of Parma Farmland/Open Space Reserve Fund (hereinafter "Farmland Reserve Fund") in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the moneys in the Farmland Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Farmland Reserve Fund in a manner which maintains the separate identity of the Farmland Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Farmland Reserve Fund.

Except as otherwise provided by law, expenditures from this Farmland Reserve Fund shall be made only for the purpose for which the Farmland Reserve Fund is established. No expenditure shall be made from this Farmland Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law.

This resolution shall take effect immediately.

Motion carried: Aye 5 Nay 0

HEALTH INSURANCE PAYMENT - TOWN HALL UNION EMPLOYEES

RESOLUTION NO. 93-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo, to authorize the Finance Director to disburse the total of \$2,800 to fund Health Savings Accounts (HSA) for Town Hall union employees.

Motion carried: Aye 5 Nay 0

HILTON CADET BASEBALL TOURNAMENT FIELD REQUEST

A request has been received from the Hilton Cadet Travel Baseball Club to hold a tournament on July 20th, 21st and 22nd. The Lions Pavilion has already been rented for Sunday the 22nd and there has been an inquiry to use the Burritt for the same day. It was suggested that an alternate field and the Lloyd pavilion be used on Sunday. The resident fee would be charged for all pavilions used. Field #7 will not be available for use on

Sunday, July 22, 2012 and it must be specified that there can be no parking in the lots at the Lions and Burritt Pavilions on that day.

RESOLUTION NO. 94-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to authorize Hilton Cadet Travel Baseball use of Town Park baseball fields July 20th through 22nd 2012 with the exception of Field #7 on Sunday July 22, 2012.

Motion carried: Aye 5 Nay 0

HILTON CADET BASEBALL TOURNAMENT PAVILION REQUEST

RESOLUTION NO. 95-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to authorize use of park pavilions July 20th, 21st and 22nd 2012 with the following stipulations: Lions and Burritt Pavilions for July 20th and 21st; the Lloyd Pavilion for July 22nd; no tournament parking will be allowed in the Lions or Burritt Pavilion parking lots on July 22nd and the resident fee will be charged for each pavilion use.

Motion carried: Aye 5 Nay 0

Councilman Smith will contact the baseball club regarding this decision.

STANDARD WORKDAY RESOLUTION

RESOLUTION NO. 96-2012 Motion by Councilperson Comardo, seconded by Councilperson Brown, to change the standard workday for retirement purposes from 7 hours to 7.5 hours for the following positions:
Recreation Specialist
Assistant Recreation Director
Recreation Leader
Recreation Leader (Provisional)
Senior Citizen Program Specialist

Motion carried: Aye 5 Nay 0

BOARD OF ASSESSMENT REVIEW APPOINTMENT

RESOLUTION NO. 97-2012 Motion by Councilperson Roose, seconded by Councilperson Smith, to appoint Joseph Reinschmidt to the Board of Assessment Review to complete the unfinished term of Gene DeMeyer who has resigned.

Motion carried: Aye 5 Nay 0

INFORMATIONAL ITEMS

CELL PHONE REIMBURSEMENT – PARKS DEPARTMENT

Negotiations in the new union contract requested a guarantee of three hours pay for when staff is called during off hours. Supervisor Carmestro countered with paying Park staff an additional \$30 for use of their cell phones and the Town will not be billed for the three hours. The Town Board was in agreement and the terms will be in writing.

VFW LODGE RENTAL - ECONOMY AUCTION

Dan Bauer, owner of Economy Auction, has contacted the Town requesting use of the VFW hall to hold biweekly auctions. Supervisor Carmestro noted that some background information was obtained. The North Greece Fire Department reported that auctions were held on Wednesday nights and items would be left for several days. The Village of

Hilton has also been approached but turned them down. After further discussion the Town Board was in agreement to not pursue permission for this rental at this time.

Later in the meeting, Mr. Barton noted there would be a special event fee charge and inspection to be considered if this was reconsidered in the future.

LIAISON REPORTS

**Councilperson Brown reported there was no Special Police meeting in March. The Recreation Commission meets next week and the Dog Control Officer continues to work on looking for an alternate location to kennel dogs.

**Councilperson Comardo reported the Zoning Board of Appeals met regarding five actions before them. They included two area variances one was approved and one tabled; a request for a special permit to operate a business in an area not zoned for this which was tabled; a combination expansion of a non-conforming structure and 5 area variances which was approved and an appeal to a building department decision which was also approved.

A recommendation will be forthcoming after interviews are completed for the open Alternate Zoning Board of Appeals position.

**Councilperson Roose reported the Planning Board has met again with the Transmission business at corner of Route 259 and Parma Center Road. They are still waiting for more information before granting final approval. Signatures from the Town Engineer and Monroe County Water Authority were noted as needed. It was noted there is a pending lawsuit regarding the number of parking spaces to be allowed. Mr. Barton indicated the suit has been adjourned at the Supreme Court level depending on the outcome of the Planning Board. If the Planning Board approves the site as proposed they will meet the conditions set by the Zoning Board. There was brief discussion on the eyesore condition of the property. The Planning Board also reviewed a request to pave a parking area at Westside News. They need the Town Engineers approval and to show how stormwater will be handled.

**Councilperson Smith reported the Parks Department has met with the Fire Marshal for this year's inspection of all Town buildings and everything is up to speed. The alarm company will be out at the end of the month for the annual alarm inspection. He also noted that there are projects in the Park that need Highway Department collaboration. It was noted this would be good work to get done before County work starts.

**Supervisor Carmestro reported Fire Department minutes have been made available to the Town Board. He attended the Hilton Fire District Annual Banquet this week and noted a member was honored for 35 years of service. Village of Hilton elections are taking place today. He also attended the last Library Board meeting and commented on the good leadership of the group.

WARRANT

RESOLUTION NO. 98-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve payment of AOO General Fund bills, in the amount of \$52486.96.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 99-2012 Motion by Councilperson Roose, seconded by Councilperson Brown, to approve payment of BOO Part Town Fund bills, in the amount of \$1,881.24.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 100-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$50452.53.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 101-2012 Motion by Councilperson Comardo, seconded by Councilperson Brown, to approve payment of HCO Park Lighting Capital PR. bills, in the amount of \$490.50.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 102-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve payment of HDO Town Bridges, in the amount of \$8,624.50.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 103-2012 Motion by Councilperson Roose, seconded by Councilperson Brown, to approve payment of SDO Townwide Drainage Fund bills, in the amount of \$2,700.53.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 104-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of TAO Trust and Agency bills, in the amount of \$843.91.

Motion carried: Aye 5 Nay 0

There being no further business before the Town Board, Councilperson Roose made a motion to adjourn the meeting at 7:30 p.m., seconded by Councilperson Smith.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk