

Parma Town Board meeting held on Tuesday, April 4, 2006 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor		Richard Lemcke
Councilman		Kenneth Blackburn
Councilman		Joseph Reinschmidt
Councilman		Carm Carmestro
Councilman		James Smith
Highway Supt.		Brian Speer
Entered Late	Building Inspector	Jack Barton
Absent	Recreation Director	Steve Fowler

OTHERS IN ATTENDANCE

Marc Musclow, Isaiah Travis and Tom Ganley

Supervisor Lemcke called the meeting to order at 6:57 p.m. and Marc Musclow led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor Lemcke noted emergency exit procedures.

Supervisor Lemcke asked if anyone present would like to address the Town Board on any topic not on the agenda. There was no response.

MINUTES – MARCH 21, 2006

RESOLUTION NO. 120-2006 Motion by Councilman Smith, seconded by Councilman Blackburn, to approve the Minutes of the March 21, 2006 meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk's monthly report for March 2006 was submitted to the Town Board. A report outlining the VFW rentals for March 2006 was submitted to the Town Board. A copy of model regulations for boards to use in adopting up to date procedures for Freedom of Information Law (FOIL) requests has been given to board members for review. The format requires filling in information specific to our town. A completed model will be ready for the next meeting.

VICTOR ANDERSON - REMEMBERED

Supervisor Lemcke requested that a page be left blank in the Minutes in memory of Victor Anderson, who passed away April 1, 2006. He served on the Town Board from 1962 through 1975.

RESOLUTION NO. 121-2006 Motion by Supervisor Lemcke, seconded by Councilman Blackburn, to leave a blank page in the Minutes in memory of Victor Anderson for his service to the Town of Parma.

Motion carried: Aye 5 Nay 0

VFW – TOWN PORTION OF INCREASED FEES

Fees for use of the VFW building have been increased. Our negotiations were for half of \$175.00 and not for any increases or the \$100.00 half day charge.

RESOLUTION NO. 122-2006 Motion by Supervisor Lemcke, seconded by Councilman Carmestro, to maintain our share of the \$175.00 and to keep increases and the entire \$100.00 fee for the half day charge.

Motion carried: Aye 4 Nay 0 Abstained: Councilman Blackburn

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported that one new employee has been hired and that a seasonal employee has been moved up to a Laborer position. Supervisor Lemcke noted that a LENS report and pre-employment drug screening should be addressed with both.

Crews have been doing drainage work, cleaning out creeks and catching up on back log work. Councilman Smith asked about sporadic drainage work along North Avenue. Supt. Speer stated that Monroe County had been doing that work. There was no further information on the bridge replacement over West Creek.

PARKS DEPARTMENT REPORT

Mr. Petricone submitted information on chairs to replace one hundred thirty chairs currently at the VFW. Prices were obtained from Meadows Office Furniture and Office Max for fabric covered chairs. The Meadows Office Furniture price through state contract bid is \$64.35 per chair and the Office Max price, including a twenty percent discount for the quantity purchase, is \$27.99 per chair. The Office Max price includes shipping and handling. Mr. Perticone was asked to submit pricing for plastic chairs and check if the cloth chairs are protected with Scotchgard. Town Board members would like to see a sample.

Price quotes for cleaning services for the Town Hall were submitted by Lang-Mar Cleaning and Reliable Cleaning Service. Lang-Mar Cleaning is the current provider. Their quote is \$15,000 per year and the same as what they are currently charging. Reliable Cleaning Service's quote is \$14,300 per year and has just started cleaning services for the VFW. No problems have been noted with the service they are providing there.

RESOLUTION NO. 123-2006 Motion by Councilman Carmestro, seconded by Councilman Smith, to use Reliable Cleaning Service as the cleaning service for the Town Hall for one year.

Motion carried: Aye 5 Nay 0

HILTON APPLE FEST SPECIAL POLICE REQUEST

The Board of Directors for the Hilton Apple Fest would like to request the assistance of the Parma Special Police during the 2006 Festival to be held Saturday, September 30th from 10am to 5pm and Sunday, October 1st from 10am to 4:30pm at the Hilton Community Center, 59 Henry Street. The request will be forwarded to Tod Edenhofer of the Special Police for follow up.

YOUTH OUTREACH

The Hilton School Board will no longer be supporting the Youth Outreach program. The school district has received a drug and alcohol free grant for a counselor on their staff. The Youth Outreach program's funding will now be from the Town of Parma, Monroe County and matching funds from the state. If Youth Outreach finds that they cannot continue on this amount of funding, we should be notified and money will be removed from the budget. There will be no change in our current contribution.

RESERVE FUNDS

A packet of information on reserve accounts was provided to Board members. This topic will be on next meeting's agenda. In 1998, a resolution was passed to establish a Capital Reserve Fund, General Reserve Fund and Tax Relief Reserve Fund. Board members should familiarize themselves with the information in the packets. The training session, to be held at 6:00pm before the next board meeting, will be used to review the packet. Supervisor Lemcke will get copies of the resolutions establishing the reserve funds. The board will decide at the next meeting whether funds will be moved to these accounts.

STOP SIGN – NORTHBOUND ON ARMAND DRIVE AT PECK ROAD

RESOLUTION NO. 124-2006 Motion by Councilman Reinschmidt, seconded by Councilman Blackburn, to authorize the installation of a stop sign at the corner of Armand Drive northbound where it intersects Peck Road.

Motion carried: Aye 5 Nay 0

MISCELLANEOUS

The hearing regarding Town of Parma v. DB Properties, LLC & Dave Dyminski will be April 13, 2006.

A letter was sent to Supervisor Auberger, Town of Greece, regarding the Town of Parma and developers of the Fairfield Project to hook into the Greece sanitary sewer system.

A request was received from Ken Moore for use of highway department road barricades and Special Police during the Annual Veterans Motorcycle Run to be held June 25, 2006. This will be forwarded to the Special Police and he can contact Supt. Speer regarding the barricades.

Van Hook will be in this Thursday, April 6, 2006 to make boiler repairs.

Building alarm has been moved to the back entrance.

LIAISON REPORTS

**Councilman Smith met with Special Police. They are finalizing their by-laws and will have another police group review before submitting to the Town Board. They have issued a press release informing the public that they will be providing increased bike patrol activity for events. They are planning on covering parking and traffic control for the Annual Town Festival. Volunteers will be needed for parking. It was suggested that Steve Fowler work with Special Police to look into recreation staff, park attendant staff and/or the Hilton Parma Fire Police to do this. It was also suggested that Permit Parking Only areas be designated and parking passes assigned for campers with an extra for a guest. In previous years, campers were unable to reach their sites and had to watch the fireworks from the road.

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The Special Police would like to tie into other emergency bands for their radios. So far they are unable to do so. They will be researching further and report back.

With regard to the parks department, questions arose regarding what arrangements have been made for the high school baseball team to use the Town fields. Discussion determined that all school sport related use of fields and areas should be coordinated through Steve Fowler and that Joe Perticone needs to be in the loop on who is using what and when. Any other requests for use of recreation fields and areas should come before the Town Board and Steve Fowler and Joe Perticone will coordinate. Joe Perticone was asked to track costs for field maintenance for those used by the school district.

**Councilman Carmestro will be attending the fire department meeting tomorrow night and attended last week's Recreation committee meeting.

Supervisor Lemcke noted that Art Fritz, Code Enforcement Officer, is diligently following up on violations for abandoned vehicles within the Town and asked Jack Barton to convey to Mr. Fritz the good job he is doing. Councilman Carmestro noted that he had a call from a resident on Collamer Rd. regarding this issue.

**Councilman Reinschmidt will attend the Spencerport Fire District meeting. He also requested from the school district a breakout of how many students are from each town. The students by locality are: Town of Parma – 1175, Village of Hilton – 1155, Town of Greece - 1620, Town of Hamlin – 363, Town of Clarkson – 150.

**Councilman Blackburn stated that the Library Board is looking at obtaining Directors and Officers Insurance. Staff development training will take place May 5, 2006. It is an all day session and the library will be closed for it. Staff from Hamlin and Ogden will also participate. Library trustees will also participate in training sessions regarding their functions and responsibilities. The library will be holding focus groups of community residents to address topics such as library services and if needs are being met for feedback and direction. They are also looking at creating a wireless hot spot.

BUILDING DEPARTMENT REPORT

Mr. Barton informed the Board that The Great Lawns/Great Lakes program will be held on Wednesday, April 12th, at 7:00pm, at the Parma Town Hall. It is sponsored by Cornell Cooperative Extension.

Mr. Barton wanted to make the Board aware that the letter he submitted for the March 21, 2006 meeting for the proposed soccer complex indicated zoning of Agricultural/Conservation and should have been Rural Residential.

A copy of the building report for March has been submitted. The Board was updated on the status of electrical inspection agencies requests to do work in the town and how well the new copier is working for that department.

EXECUTIVE SESSION

RESOLUTION NO. 125-2006 Motion by Supervisor Lemcke, seconded by Councilman Carmestro, to enter into Executive Session at 7:55 p.m. for personnel matter.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 126-2006 Motion by Councilman Smith, seconded by Councilman Carmestro, to close the Executive Session at 8:15 p.m. and return to regular session.

Motion carried: Aye 5 Nay 0

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There being no further business brought before the Town Board, Supervisor Lemcke made a motion to adjourn the meeting at 8:15 p.m., seconded by Councilman Smith.

Respectively submitted,

Donna K. Curry
Parma Deputy Town Clerk

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IN MEMORY OF VICTOR ANDERSON

Parma Town Board Member 1962 - 1975