

SUMMER PLAYGROUND COUNSELOR

DISTINGUISHING FEATURES OF THE CLASS:

This is a six-week summer camp counselor position with the Town of Parma working under the direction of the Playground Director and Camp Director. Anyone putting in an application must be expected to work the full six weeks with no time off. Approximately 35-40 hours per week.

EDUCATION REQUIREMENTS: Graduate of High School

TYPICAL WORK ACTIVITIES:

- Assist the Playground Director in planning and implementing program ideas.
- Lead and supervise a designated group of playground participants-ratio of 1:12, except at Tot Playground where the ratio is 1:6.
- Lead various camp activities and games.
- Responsible for the safety of all playground participants on-site or off-site on a field trip.
- Responsible for the maintaining control of youth as well as knowledge as of their whereabouts.
- Organize the set up and clean up of activities.
- Responsible for assuring proper control of playground participants.
- Report any problems, injuries, incidents, or concerns to the Playground Director.
- Responsible for proper care and clean-up of the facility, equipment and supplies that are utilized within playground.
- Attend weekly meetings with your Playground Director.
- Ability to communicate with camp kids, staff/co-workers, parents and supervisors.
- Maintain a professional appearance at all times with a shirt supplied by Hilton-Parma Recreation.
- Represent Hilton-Parma Recreation Department in a professional manner at all times during working hours, whether at or away from the playground site.
- Arrive 15 minutes before children arrive to help with set-up; expect not to complete that day until clean-up is done.
- Ability to interact with and relate to the kids-get down on the floor if need be to play and listen.

SPECIAL REQUIREMENTS:

- Must possess a valid driver's license
- Complete Background Check