

DRAFT

Special Meeting of the Parma Town Board held on Tuesday, May 29, 2012 at the  
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

**ATTENDANCE**

Supervisor	Carmey Carmestro
Councilperson	James Smith
Councilperson	Gary Comardo
Councilperson	James Roose
Councilperson	Tina Brown
Highway Supt.	Brian Speer

**CALL TO ORDER**

Supervisor Carmestro called the special meeting to order at 6:00 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence.

**BUSINESS ITEMS**

**REPLACEMENT OF COLAMER ROAD OVER WEST CREEK  
BRIDGE REPLACEMENT**

Supervisor Carmestro noted that a special meeting was called to award the construction contract for the Collamer Road over West Creek Bridge Replacement Project. The following legal notice was published in the Suburban News on May 13, 2012 and was posted.

**Legal Notice  
Town of Parma Special Meeting**

The Town of Parma will hold a Special Meeting on May 29, 2012 at 6:00 p.m. at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York. The purpose is to award the construction contract for the Collamer Road over West Creek Bridge Replacement Project.

Dated: May 10, 2012  
Donna K. Curry  
Parma Town Clerk

Supervisor Carmestro noted that three bids were received and have been reviewed by Fisher Associates, P.C... Fisher has recommended the Town award the bid to Crane Hogan Structural Systems. Councilperson Smith confirmed that Fisher had completed a bid analysis comparing Crane Hogan's bid with the engineer's project estimates and meets all the criteria. The following is a list of the bidders and their bid amounts:

<b><u>Contractor</u></b>	<b><u>Bid</u></b>
Crane-Hogan Structural Systems	\$ 955,831.50
Ramsey Constructors, Inc.	\$ 965,167.13
C. P. Ward, Inc.	\$1,175,497.00

**RESOLUTION TO AWARD CONSTRUCTION BID FOR REPLACEMENT OF  
COLLAMER ROAD OVER WEST CREEK BRIDGE PROJECT (BIN 2211150)**

**RESOLUTION NO. 152-2011** Motion by Councilperson Comardo, seconded by Councilperson Smith, to award the contract for the replacement of the Collamer Road Bridge over West Creek to Crane Hogan Structural Systems in the amount of \$955,831.50 which was the low bid.

Motion carried: Aye 5 Nay 0

**AUTHORIZATION FOR PAYMENT TO WIN-SUN CONSTRUCTION  
HILL ROAD BRIDGE OVER SALMON CREEK**

Supt. Speer requested payment to Wind-Sun Construction, Inc. for the next scheduled payment on the Hill Road Bridge over Salmon Creek Bridge Replacement Project. There was discussion regarding unfinished lawn work.

**RESOLUTION NO. 153-2012** Motion by Councilperson Brown, seconded by Councilperson Smith, to authorize Payment Estimate No.6 for the Hill Road over Salmon Creek Bridge Replacement, PIN 4754.89, D032297 in the amount of \$58,257.90 to Wind-Sun Construction as reviewed by Barton and Loguidice with the stipulation that the lawn work be completed to homeowner's satisfaction before the check is turned over to Win-Sun Construction, Inc.

Motion carried: Aye 5 Nay 0

Installation of air conditioner – Supt. Speer was asked again if the air conditioner had been installed. It has not. Supt. Speer was asked to make it the priority and have it completed before the end of the week. Supervisor Carmestro suggested an outside company be hired to get this completed. The Town Board reiterated that this be moved to the top of the list so it is done before the end of the week.

**INFORMATIONAL ITEMS**

An Ethics Training class is being offered at MCC on Wednesday, June 6<sup>th</sup>. Several Board members intend to attend.

Recreation Department - Supervisor Carmestro reported Mr. Fowler has requested a meeting to discuss hiring a full time employee for the Recreation Department. A letter of resignation has been received from Michelle Aman who has been working as intern and the position held by Ms. Balbi has not been filled leaving the department shorthanded for the upcoming summer playground programs. There was discussion on hiring one or two part time staff or a seasonal employee with consideration for a full time person perhaps at some point in the future.

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VFW Lodge - Supervisor Carmestro reported there was correspondence received from an attorney for the VFW regarding the agreement the Town has with the VFW. There was discussion on the future of the building and options that might be available to the Town.

Planning Board Applications – Applications for the open Planning Board position have been received. The Town Board was in agreement to accept all the applications received.

Parma Special Police - There was discussion on the recent changes to Court Attendants and the Parma Special Police.

Village of Hilton – The Village will be requiring back flow preventers on all sewer lines. This will affect the Highway garage and Library. The cost could be considerable depending on the size of the line.

There being no further business before the Town Board, Councilperson Smith made a motion to adjourn the meeting at 7:08 p.m., seconded by Councilperson Comardo.

Respectfully submitted,

Donna K. Curry  
Parma Town Clerk