

DRAFT

Parma Town Board meeting held on Tuesday, May 15, 2012 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Carmey Carmestro
Councilperson	Gary Comardo
Councilperson	James Smith
Councilperson	James Roose
Councilperson	Tina Brown
Highway Supt.	Brian Speer
Building Inspector	Jack Barton
Recreation Director	Steve Fowler

CALL TO ORDER

Supervisor Carmestro called the meeting to order at 6:30 p.m. He led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted. Supervisor Carmestro stated that the Town Board would go into executive session and when they come out the regular meeting would begin.

ENTER INTO EXECUTIVE SESSION

RESOLUTION NO. 138-2012 Motion by Councilperson Smith, seconded by Councilperson Brown, to enter into Executive Session to discuss the performance of a particular group employees.

Motion carried: Aye 5 Nay 0

There was a brief pause while people exited the meeting. The Board entered into Executive session at 6:35 p.m.

CLOSE EXECUTIVE SESSION

RESOLUTION NO. 139-2012 Motion by Councilperson Comardo, seconded by Councilperson Roose, to close the Executive Session at 7:00 p.m. and return to regular session.

Motion carried: Aye 5 Nay 0

Supervisor Carmestro thanked everyone for their patience and noted there was a full Board in attendance.

OTHERS IN ATTENDANCE

Library Director Becky Tantillo, Ken Gavigan, Mike Weldon, Carol Kluth, Helen Ives, Mike Clark, Court Attendant Joe Silivestro and other members of the public.

PUBLIC FORUM

Supervisor Carmestro asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda. There was no response

MINUTES – MAY 1, 2012

RESOLUTION NO. 140-2012 Motion by Councilperson Comardo, seconded by Councilperson Brown, to accept the Minutes of the May 1, 2012 meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The VFW Report for April has been submitted. A reminder was noted for the special meeting on May 29, 2012 starting at 6:00 at the Parma Town Hall to award the construction bid for the Collamer Road over West Creek Bridge Construction Project.

A request was received to hold a pig roast as part of the pavilion rental for a graduation party in July. The Town Board was in agreement as long as a Monroe County Health Department Food Permit information and general liability insurance was provided. It was stipulated that a spit would need to be used and there was to be no fire on the ground. Access to the park must be within the normal hours for that date.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported the department is completing work on the Pine Hill Road County road work project. Chip sealing and shoulder work still needs to be done. They will also be doing drainage and work on the curve on Huffer Road.

Bridge Projects – Bid opening will take place Wednesday for the Collamer Road over West Creek Bridge Replacement Project.

BUILDING DEPARTMENT REPORT

Mr. Barton reported that there were a dozen people who attended the Chemical Free Lawns workshop hosted by the Town and the program was provided by Monroe County Cooperative Extension.

ACCEPTANCE OF PLANNING BOARD RESIGNATION – FUIERER

Mr. Barton reported the advertisement has run for the open Planning Board seat being vacated by Edward Fuierer. Mr. Fuierer started on the Planning Board in February of

1992 and became Chairperson for the Planning Board in 1996. He also participated on the Zoning Code revisions committee.

RESOLUTION NO. 141-2012 Motion by Councilman Roose and seconded by Councilman Smith, to accept the resignation of Edward Fuierer from the Planning Board effective May 22, 2012.

Motion carried: Aye 5 Nay 0

RECREATION REPORT

Mr. Fowler reported the Regional Economic Development Councils will conduct statewide workshops to learn about the Consolidated Funding Application (CFA) process for the second round of funding to stimulate job creation and economic growth. Applicants must submit packets prior to July 16th, 2012. He would like to begin communication with the NYSOPRHP to develop a grant proposal to go before our regional council to partially fund a \$379,000 updated wastewater system at Parma Town Hall Park. He also would like to get a proposal from Brown Associates to assist with preparing the proper documents so it can be considered for the next Town Board meeting.

Mr. Fowler has spoken with representatives from RG&E regarding the costs associated with the field lights at Parma Town Hall Park. The customer billing rate is a Category 3. After a review of past usage, an adjustment can be made to a Category 7 within our account. This would lower the town's customer charge about \$50 per month as well as our KW charge. Overall, we could expect about a \$100 per month savings initially. The charge for the type of demand meter is where the biggest expense is coming from. Mr. Fowler cited service from October 2011 to November 2011 as a \$984 bill with \$625 associated with the demand charge. There was a discussion on the cost being prohibitive for groups to use the lights; having individual "dummy" meters which would be assigned and monitored for individual group usage and then bill accordingly; staying under 100 KW per month; the type of demand meter installed and it being above what was needed for this kind of use; the reasoning for choosing this type of meter by the electrical engineer contracted by Chatfield; the original scope of the project was for three fields and then downsized to two fields after this was installed; and how to proceed. It was the consensus that this cannot be left the way it is. Mr. Fowler was asked to explore with Chatfield Engineers options and to do the fact-finding on options for how to reduce the costs associated with the High demand meter charges.

AUTHORIZATION TO PURSUE GRANT FUNDING FOR TOWN HALL PARK WASTEWATER SYSTEM REPLACEMENT

RESOLUTION NO. 142-2012 Motion by Councilperson Brown and seconded by Councilperson Comardo, to authorize Mr. Fowler to pursue grant funding for updating the wastewater system at the Town Hall and Park and producing a proposal from Stuart Brown Associates for the grant application process.

Motion carried: Aye 5 Nay 0

LIBRARY REPORT

Library Director Becky Tantillo provided the Town Board with a copy of the Suburban News letter highlighting what the Library has to offer.

BUSINESS ITEMS

WORKERS COMPENSATION RESERVE ACCOUNT – REFUND CHECK

RESOLUTION NO. 143-2012 Motion by Councilperson Roose and seconded by Councilperson Comardo,

WHEREAS, the Town of Parma pays Worker's Compensation insurance costs as required; and

WHEREAS, from time to time the Town receives sums of money ("funds") representing a rebate of the costs paid for Worker's Compensation; and

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1 The Town Board hereby directs the surplus of contribution check for \$16,110.00 be deposited in the Workers' Compensation Reserve Fund.

Sec. 2 That this resolution shall take effect immediately.

Motion carried: Aye 5 Nay 0

CHANGE ORDER FOR HILL ROAD OVER SALMON CREEK BRIDGE REPLACEMENT PROJECT

This item no longer needed to be addressed.

INFORMATIONAL ITEMS

There were no items.

LIAISON REPORTS

**Councilperson Brown reported Kites in the Park was a success. Approximately 1,000 hotdogs were given out and 700 kites. Dog Control has been status quo.

**Councilperson Comardo reported there was no Zoning Board meeting since we last met. Code Enforcement had 8 complaints; 6 for property maintenance and 2 for unlicensed vehicles.

**Councilperson Roose reported he was unable to attend the Planning Board meeting but noted that plans for Braemar Country Club were brought back in with revisions to address the slope of the parking lot away from the clubhouse. The public hearing for approval will be soon.

**Councilperson Smith reported Monday will be the annual dinner for the Parma Hilton Historical Society. He also reported that he and Supervisor Carmestro met with the Hilton Cadet Baseball organization to discuss better communications. An updated schedule has been received, but the Parks Department has had difficulty opening what was sent to them. It will be confirmed whether the Parks Department is able to open the file.

**Supervisor Carmestro reported fire district meeting minutes have been place on the desk for the Board to review. The Village is aware of kids congregating in the Village again. On June 5, 2012 at 4:00 pm, the Village Board will recognize Dave Tresholavey at the Hilton Citizen of the Year. Mr. Tresholavey is also the new courier for the Town Hall.

WARRANT

RESOLUTION NO. 144-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of AOO General Fund bills, in the amount of \$56,131.59.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 145-2012 Motion by Councilperson Comardo, seconded by Councilperson Smith, to approve payment of BOO Part Town Fund bills, in the amount of \$6,447.80.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 146-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$674.44.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 147-2012 Motion by Councilperson Roose, seconded by Councilperson Brown, to approve payment of DBO Highway, Townwide Fund bills, in the amount of \$11,658.25.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 148-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of HCO Park Lighting Capital PR. bills, in the amount of \$438.75.

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Motion carried: Aye 5 Nay 0

RESOLUTION NO. 149-2012 Motion by Councilperson Comardo, seconded by Councilperson Smith, to approve payment of HDO Town Bridges, in the amount of \$3,765.14.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 150-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve payment of SDO Townwide Drainage Fund bills, in the amount of \$9,886.08.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 151-2012 Motion by Councilperson Roose, seconded by Councilperson Brown, to approve payment of TAO Trust and Agency bills, in the amount of \$1,376.27.

Motion carried: Aye 5 Nay 0

There being no further business before the Town Board, The meeting was closed by Supervisor Carmestro at 7:30 p.m.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk