

Unapproved
Parma Town Board meeting held on Tuesday, May 18, 2010 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Peter McCann
Councilman	Carm Carmestro
Councilman	James Smith
Councilman	James Roose
Highway Superintendent	Brian Speer
Building Inspector	Jack Barton
Recreation Director	Steve Fowler
Absent Councilman	Gary Comardo

OTHERS IN ATTENDANCE

Don Stilson, Helen Ives, Mike Weldon, Carol Kluth, Charles Lissow, John Chart, Don Green, Don Town, Nancy Town, Carrie Webster, James Kesselring, Joyce Kesselring, Jim Zollweg, Park Foreman Joe Petricone and other unidentified members of the public.

CALL TO ORDER

Supervisor McCann called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor McCann noted emergency exit procedures. It was noted that the meeting is being digitally recorded.

PUBLIC FORUM

Supervisor McCann asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda. There was no response.

MINUTES – MAY 4, 2010

RESOLUTION NO. 111-2010 Motion by Councilman Smith, seconded by Councilman Carmestro, to accept the Minutes of the May 4, 2010 meeting.

Motion carried: Aye 4 Nay 0 Absent Councilman Comardo

JOINT MEETING MINUTES – APRIL 27, 2010

RESOLUTION NO. 112-2010 Motion by Councilman Carmestro, seconded by Councilman Roose, to accept the Minutes of the April 27, 2010 Joint Meeting with the Village of Hilton.

Motion carried: Aye 4 Nay 0 Absent Councilman Comardo

TOWN CLERK REPORT

The 30-Day Advance Notice Renewal Application was received from the current owner of Braemar Country Club for renewal of their On-Premises Alcoholic Beverage License.

A request was received from the Cahill family to reschedule the rental of a pavilion. Their rental was on Mother's Day but due to the severe weather they had to cancel. They would like to pick an alternate date at no charge in the next few weeks. There was discussion and all Town Board members agreed they could pick a new date as long as it did not conflict with any existing rental.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported that crews have continued with brush cleanup because of the wind storm. Two and a half runs were done during the advertised clean up and another full sweep of the Town will be done.

He also reported that road work on Draffin Road and Davidson is expected to take more work than originally planned. He expects he will go over budget due to weather conditions on the condition of the road and expects he will have to come back to the Town Board for further funding after he gets a more accurate picture of cost. He explained that the base of Draffin Road is in good shape and they are hoping to patch the potholes and re-stone it and hopefully not have to re-pave the road. It was noted the Curtis Road project has not started due to the state budget not being passed.

There is no delivery date yet for the new pickup trucks, the cabs and chassis are here. Supt. Speer thought it would be about a month to a month and a half before delivery because the boxes and add-ons would need to be added.

BUILDING DEPARTMENT REPORT

Mr. Barton reported a letter was sent to the property owners of 4 West Creek Drive, 1st class and certified mail, to which there has been no response. They have until May 21, 2010 to provide a report. In case there is no response, a structural engineer is scheduled to come out on May 26, 2010 and prepare a report.

APPOINTMENT TO THE PLANNING BOARD

Mr. Barton reported that Councilman Roose, Building Inspector Robert Prince, Planning Board Chairman Edward Fuierer (two of four interviews) and himself interviewed four applicants who have applied for the open Planning Board position. All of the applicants expressed a great interest in the development of the Town and a willingness to dedicate their time to perform the duties of a Town of Parma Planning Board member. They recommended that Steve Aprilano be appointed to fill the opening on Planning Board; as he will bring over 20 years of site work experience to the Board, has a working knowledge of site development and is versed in reading site plans. There was discussion on an alternate for the Planning Board. Mr. Holden's dedicated service as a thirteen year member of the Planning Board was acknowledged.

RESOLUTION NO. 113-2010 Motion by Councilman Roose, seconded by Councilman Carmestro, to appoint Steven Aprilano to the Planning Board effective June 4, 2010 to complete the current term being vacated by Richard Holden.

Motion carried: Aye 4 Nay 0 Absent Councilman Comardo

PLANNING BOARD RESIGNATION - RICHARD HOLDEN

RESOLUTION NO. 114-2010 Motion by Councilman Roose, seconded by Councilman Carmestro, to accept the resignation of Richard Holden from the Planning Board effective June 4, 2010.

Motion carried: Aye 4 Nay 0 Absent Councilman Comardo

RECREATION DEPARTMENT REPORT

Mr. Fowler reported that the department is in the process of collecting price quotes from four different fence companies for repair work that needs to be done to seven of the baseball/softball fields. The work would be completed in July. It would be paid for from the Recreation Fund. There was discussion over why this work is not going out for bid. Town regulations required solicitation of quotes up to a certain amount of money. Work is expected to be under that threshold; however, if that threshold is reached it will be put out for bid.

There was positive feedback from the Community Wide Garage Sale Event this past weekend. This Saturday, May 22, 2010 is the “Kites in the Park” event at the Town Hall Park. The Historical Building will also be open during the hours of the event for visitors.

Town Hall Park Field Lighting Project – He also reported that there was a preconstruction meeting today with Billitier Electric and Chatfield Engineers concerning the Town Hall Park Field Lighting Project. Billitier will begin their contract work next week with the project completed at the end of August. We have received written correspondence from the Dormitory Authority of the State of New York, stating that they just processed our first reimbursement package.

PARKS DEPARTMENT

Joe Petricone reported on Ben Harper’s Eagle Scout project. A suitable area off the back parking lots has been identified for a lean-to at the Town Hall Park. The Town would pay for the materials and Mr. Harper would supervise and perform the labor. A cost estimate will be provided and plans will be given to the Building Department.

BUSINESS ITEMS

RECREATION SUPERVISOR POSITION

The current Recreation Supervisor has passed her competitive Civil Service test; however, she is presently not reachable on the list of candidates which could place her permanently within the position of Recreation Supervisor. It is the hope that in the fall when the list is reviewed that the position will be able to be offered to her on a permanent basis by the town. Reclassifying the position allows us to keep her on staff until that list is reviewed in the fall.

RESOLUTION NO. 115-2010 Motion by Councilman Carmestro, seconded by Councilman Roose, to reclassify the Recreation Supervisor Position to Recreation Supervisor Seasonal and notify the Monroe County Civil Service Commission of this change.

Motion approved: Aye 4 Nay 0 Absent Councilman Comardo

UMPIRE PAYMENT APPROVAL

RESOLUTION NO. 116-2010 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve the funds to pay for baseball and softball umpires for the upcoming season as the following payments:

570.7315.490.03	Baseball	\$3,500
570.7315.491.03	Softball	\$1,000

Motion approved: Aye 4 Nay 0 Absent Councilman Comardo

RESOLUTION NO. 117-2010 Motion by Councilman Carmestro, seconded by Councilman Smith, to approve up to \$500 for the Make a Difference Day to be held in October 2010.

ADDRESS CHANGES – 18 & 20 CLEARVIEW AVENUE

Mr. Kesselring relayed that he has resided here for 35 years and that the tax roll is the only place that reflects the 20 Clearview Avenue address. All other documents and his voting address reflect 4 Lighthouse Beach Road. There is no access to the house from Lighthouse Beach Road, the access is off of Clearview Avenue.

Donald and Nancy Town were also present to discuss changing their legal address of 18 Clearview Avenue to 2 Lighthouse Beach Road. They explained they are looking at this from a business aspect. The property is currently used as a Bed & Breakfast and all of the pamphlets, the website and the marketing materials reflect 2 Lighthouse Beach Road.

There was further discussion about the numbering of other properties on the road, that there be consistency, fire department and 911 correspondences and that these parcels should be consistent. There was also discussion on if the parties would be willing to revert back if there was an adverse effect or challenge. It was noted there are other parcels in the area that have the same issue and this decision could be making a precedent for those as well.

RESOLUTION NO. 118-2010 Motion by Councilman Smith and seconded by Councilman Roose, to make the official property address for what is currently 20 Clearview Avenue to 4 Lighthouse Beach Road and 18 Clearview Avenue to 2 Lighthouse Road unless there becomes a problem or challenge that requires these properties to revert back to Clearview Avenue.

Motion carried: Aye 3 Nay 1

Voting Nay Councilman Carmestro
Absent Councilman Comardo

BUDGET TRANSFERS

TRANSFERS TO BUDGET			May-10			
ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
AOO51122043100	BOOKS	50.00	AOO512122048000	MISC	50.00	GAVIGAN
AOO516199040000	MISC CONTINGENCY	500.00	AOO514146046000	CONTRACTED SERVICES	500.00	GAVIGAN
AOO575751048000	MISC	500.00	AOO575752043000	EDUCATIONAL	500.00	GAVIGAN
AOO590905081000	UNEMPLOYMENT	260.00	AOO590904081000	WORKER COMPENSATION	260.00	GAVIGAN
AOO511111041000	OFFICE SUPPLIES	90.00	AOO511111048000	MISC	90.00	SPEER
LOO574741042200	EQUIPMENT REPAIR	1,000.00	LOO574741041500	JANITORIAL SUPPLIES	1,000.00	KIRK
	DA UNAPPROPRIATED	23074.49	DAO550511041000	SALT	23,074.49	SPEER
	DA UNAPPROPRIATED	4,414.41	DAO550514246000	CONTRACTED SERVICES	4,414.41	SPEER
	DA UNAPPROPRIATED	1,769.04	DAO555051421000	EQUIPMENT	1,769.04	SPEER

RESOLUTION NO. 119-2010 Motion by Councilman Smith, seconded by Councilman
Roose, to approve the Budget Transfers as submitted.

Motion carried: Aye 4 Nay 0 Absent Councilman Comardo

INFORMATIONAL ITEMS

Next Meeting Date – Supervisor McCann reminded everyone that the next meeting will be June 15, 2010 unless a major issue presents itself at which time a special meeting would be called..

MISCELLANEOUS ITEMS

Household Hazardous Waste Collection – Saturday, June 12, 2010 at the Town of Ogden Highway Garage. Appointments for Town of Parma and Village of Hilton residents can be made through the Parma Highway Department through June 11, 2010.

State Budget – Supt. Speer noted that the State Highway Association will be contacting the State Legislature requesting they act on passing the budget so highway work can continue. There was discussion on how to get the Legislature to start acting on the budget.

Funding for Town Hall Septic System - Along this line, Mr. Fowler brought the Town Board up to date on the status of funding for the Town Hall Park septic system. Mr. Fowler met with a representative from Congressman Lee's office to discuss the seriousness of the Town Park septic system and the need for repairs.

Town Hall Park Soil Testing – A response has not been received from Monroe County Department of Health regarding the soil testing. They are still deliberating. Supervisor McCann indicated the public will know when the Town knows.

Zoning – Mr. Barton reported that he has provided the most recent agricultural districts revisions to Stuart Brown & Associates for their comments. He is awaiting comments.

Cardinal Landscaping – Mr. Carr contacted the Building Department after the last meeting requesting an inspection. He was informed that an inspection could not be made until plans were submitted for the building and the site.

LIAISON REPORTS

**Councilman Smith reported that the 41st Parma Hilton Historical Banquet was well attended and the speaker was very interesting. In the future we might want to look at a portable public address system for events that of that size as it was difficult for the speaker to be heard.

Councilman Carmestro reported that there was meeting in the Village regarding Hazen Street issues and consideration may be given to a proposal regarding landlord responsibilities.

**Councilman Roose reported Mazzola Insurance received their final approval for their renovated building on Ridge Road West and Glacial Ridge Snow Tubing also got its final approval for soccer fields and snow tubing. Construction should begin right away and they would like to have the snow tubing for this winter.

CORRESPONDENCE

2011-2016 Capital Improvement Program (County Program)

Included in the Capital Improvement Program for 2011-2016 are the following Town of Parma Projects: Clarkson Parma Townline Road over Otis Creek will be preventative maintenance and the Peck Road Bridge over Salmon Creek will be replaced. Both are scheduled to be completed in 2011.

WARRANT

RESOLUTION NO. 120-2010 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the warrant as submitted below.

FUND TOTALS			
AOO	General Fund	\$	38,895.49
BOO	Part Town	\$	2,943.83
DAO	Highway, Townwide	\$	5,577.17
DBO	Highway, Part Town	\$	12,457.58
HCO	Park Lighting Capital Pr	\$	211.00
HDO	Town Bridges	\$	17,536.72
SDO	Townwide Drainage	\$	391.40
TAO	Trust & Agency	\$	4,193.75
GRAND TOTAL:		\$	\$82,835.13

Motion carried: Aye 4 Nay 0 Absent Councilman Comardo

There being no further business brought before the Town Board, Councilman Carmestro made a motion to adjourn the meeting at 7:50 p.m., seconded by Councilman Smith and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk