

Parma Town Board meeting held on Tuesday, April 7, 2009 at the  
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

### **ATTENDANCE**

Supervisor	Richard Lemcke
Councilman	Kenneth Blackburn
Councilman	Carm Carmestro
Councilman	James Smith
Councilman	Gary Comardo
Building Inspector	Jack Barton
Recreation Director	Steve Fowler
Highway Supt.	Brian Speer

### **OTHERS IN ATTENDANCE**

Homer Marple, Nancy Getbehead, Carolyn Hurlbutt, Don Stilson, Kris Schultz, Tom Stephans, Pat Buskey, Gene DeMeyer, David Ciufu, Nina VanLare, Pam Speer, Jack Jennejahn, Florence Przybycien, Jim Christ, Michael Weldon, Tom Bertrand, Michael Adams, Kathy Lemcke, Tina Brown, Marilyn DeMeyer, Art Cosgrove, Scott Copey, Kevin Deal, Jay Chapman, Walter Pavlovych, Jim Roose and other members of the public.

### **CALL TO ORDER**

Supervisor Lemcke called the meeting to order at 6:25 p.m. Supervisor Lemcke recognized former Town Supervisor Jack Jennejahn as being in attendance. Those present participated in the Pledge of Allegiance to the Flag, followed by a moment of silence.

### **COMMEMORATION OF THE FIRST MEETING OF THE TOWN OF PARMA**

The Parma Town Board commemorated the 200<sup>th</sup> anniversary of the first Town Board meeting for the Town of Parma with a reading of a proclamation by resident Homer Marple. Also on hand were Carolyn Hurlbutt and Nancy Getbehead dressed in period clothing. Copies of the minutes from the first meeting were available to all who attended the meeting.

*See end of minutes for Proclamation*

Supervisor Lemcke noted emergency exit procedures. It was noted that the meeting is being digitally recorded.

### **PUBLIC HEARING TO REZONE NORTHERLY PORTION OF 4618 RIDGE ROAD WEST**

Kris Schultz, of Schultz Associates was present to represent K & K Property Ventures. They would like to purchase 4618 Ridge Road West and in doing so would like to know that the entire parcel has uniform zoning. They are requesting that approximately 23 acres of the northerly portion of 4618 Ridge Road West be rezoned from Light Industrial to Highway Commercial. He provided a map of the entire parcel and explained the current frontage on Ridge Road West (first 500 feet back) is already zoned Highway Commercial. It is the intent of the buyer to continue the current recreational use on the property and would like the entire parcel to be in conformance to that use.

There was further discussion. It was noted that the current Highway Commercial zoning goes to where the tee area is currently at the Sports Dome. Supervisor Lemcke explained he would open the public comment portion of the hearing, comments would taken from the Town Board and the public hearing portion of the meeting would be closed. The remaining items to be addressed would continue at the end of the informational items to allow Mr. Schultz to attend another commitment.

Supervisor Lemcke asked for public comment. There was no response. The Town Board had no questions.

**CLOSE THE PUBLIC HEARING TO REZONE NORTHERLY PORTION  
OF 4618 RIDGE ROAD WEST**

**RESOLUTION NO. 97A-2009** Motion by Councilman Carmestro, seconded by Councilman Smith, to close the public hearing for the rezoning of the northerly portion of 4618 Ridge Road West from Light Industrial to Highway Commercial.

Motion carried: Aye 5 Nay 0

**COURT ADDITION**

Scott Fisk, Pardi Partners Architects, summarized the enclosure of the of the tree alcove area at the front of the Town Hall which will not significantly change the footprint for the building. It was noted that \$30,000 in grant money was received to expedite the project. The renovation will be ADA accessible and there will be a walkup window for security. The project will be put out for bid within the next 2 to 2 ½ weeks. The project is expected to start in May and is expected to take a month to complete. The asbestos abatement will be coordinated with the construction.

**CONTINUATION OF PUBLIC HEARING – AGRICULTURAL AND  
FARMLAND PROTECTION PLAN**

Supervisor Lemcke reopened the public hearing and acknowledged Scott Copey. Mr. Copey summarized where the plan was to date. He noted that minor housekeeping corrections had been made to the plan. If approved by the Town Board tonight, the plan will be sent to the NYS Department of Agriculture and Markets for approval. He does not expect any changes from the State's review as they have already seen the drafts and have been supportive of the plan so far. In addition, Mr. Copey asked the Town Board to implement the Plan's recommendation to continue the Farmland and Open Space Committee and requested that consideration be given to having additional representatives from the farming community. Both of these items were recommended by the State for the implementation phase of the Plan. Councilman Smith questioned whether changes might still come from the State. Mr. Copey reiterated the State had been in tune with the entire process and were expecting the Town Board's approval. Councilman Carmestro inquired how many additional members might be included. Mr. Copey explained the current attendance and felt that one or two more would be appropriate.

**RESOLUTION FOR CONTINUATION OF THE FARMLAND AND OPEN  
SPACE COMMITTEE**

**RESOLUTION NO. 97B-2009** Motion by Supervisor Lemcke, seconded by the entire Town Board, to reappoint the current members of the Farmland and Open Space Committee for the purpose of implementation of the Agricultural and Farmland Protection Plan.

Supervisor Lemcke asked if there were any comments from the public. There were none. The public hearing was closed.

**RESOLUTION ISSUING THE NEGATIVE DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE FOR APPROVAL OF THE TOWN OF PARMA AGRICULTURAL & FARMLAND PROTECTION PLAN**

**RESOLUTION NO. 98-2009**          Motion by Councilman Comardo, seconded by Councilman Smith,

WHEREAS:

1.      The Parma Town Board (hereinafter referred to as Town Board) has reviewed the Environmental Assessment Form and narrative for the approval of the Town of Parma Agricultural & Farmland Protection Plan.
2.      The Town Board has considered the Environmental Assessment Form and narrative and the proposed Negative Determination of Environmental Significance.

NOW THEREFORE BE IT RESOLVED THAT:

1.      The Town Board declares that the actions to approve the Town of Parma Agricultural & Farmland Protection Plan will not have a significant adverse effect on the environment.
2.      The Town Board further declares that the reasons supporting this negative declaration include:
  - a.      Compared with the criteria listed in Section 617.11 of SEQR regulations, all indications are that the proposed action will not cause substantial adverse change in community character, aesthetics, design and natural features; and,
  - b.      Review of the Plan proposed for approval, as well as the Environmental Assessment Form and narrative, has indicated that the approval of the Plan will not have a significant adverse impact on the environment of the Town of Parma.
3.      The Supervisor is directed to sign page 1 of the Full Environmental Assessment Form to indicate that a Negative Determination of Environmental Significance has been issued.
4.      The Town Clerk is directed to file a copy of the Negative Determination of Environmental Significance and Attachment thereto in the Town Office and with the NYS Department of Environmental Conservation.

ROLL CALL VOTE:

Councilman Comardo			Aye	
Councilman Smith			Aye	
Councilman Carmestro			Aye	
Councilman Blackburn			Aye	
Supervisor Lemcke			Aye	
Motion Carried	Aye	5	Nay	0

**RESOLUTION TO APPROVE THE AGRICULTURAL & FARMLAND PROTECTION PLAN**

**RESOLUTION NO. 99-2009**          Motion by Supervisor Lemcke, seconded by the entire Town Board,

WHEREAS,

1.      The Parma Town Board has, after careful study, considered the proposed document entitled Town of Parma Agricultural & Farmland Protection Plan; and

2. The Parma Town Board has considered comments made by the public and interested agencies at the Public Hearing held on February 3, 2009 and continued through April 7, 2009; and
3. The Parma Town Board has provided copies of the Plan to the Monroe County Agricultural & Farmland Protection Board and to the NYS Department of Agriculture & Markets for review and approval; and
4. The Parma Town Board, as lead agency, has completed the Environmental Review Record on the adoption and maintenance of said document and issued a "Negative Declaration" of significance on April 7, 2009, pursuant to the State Environmental Quality Review (SEQR) regulations; and
5. The Parma Town Board has carefully considered the impacts associated with approval of the Plan and finds that said Plan constitutes a suitable, logical and timely strategy for the support of agriculture and protection of farmland in the Town of Parma; and
6. The Parma Town Board acknowledges and hereby gives public notice that official copies of the Agricultural and Farmland Protection Plan and all modifications thereof shall be on file in the office of the Parma Town Clerk;

NOW THEREFORE BE IT RESOLVED, that

1. The document consisting of text, maps and charts entitled Town of Parma Agricultural & Farmland Protection Plan is hereby approved.

ROLL CALL VOTE:

Councilman Comardo	Aye
Councilman Smith	Aye
Councilman Carmestro	Aye
Councilman Blackburn	Aye
Supervisor Lemcke	Aye

Motion Carried      Aye    5      Nay    0

**PUBLIC FORUM**

Supervisor Lemcke asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda. There was no response.

**MINUTES – MARCH 17, 2009**

**RESOLUTION NO. 100-2009**      Motion by Councilman Smith, seconded by Councilman Carmestro, to accept the Minutes of the March 17, 2009 meeting as submitted.

Motion carried:    Aye 5    Nay 0

**TOWN CLERK REPORT**

The Town Clerk Report and the VFW Summary for March have been submitted. The Clerk noted a representative from the Comptrollers Office was the speaker at a recent Town Clerk Association meeting. They are winding down from their focus on school district audits and will be reestablishing relationships with towns including audits to start in the near future.

Several notifications were received and noted as follows:

A representative from Congressman Lee's office will be at the Parma Town Hall on Wednesday April 22, 2009 from 10:00 to 11:30 a.m. for a satellite visit. Anyone who would like to talk to the representative is encouraged to come.

The Monroe County Soil and Water Conservation will hold an informational regarding the Agricultural Environmental Management (AEM) on April 29<sup>th</sup> from 6:00 to 7:00 p.m.

The 9<sup>th</sup> Annual Ride for Missing Children will take place Friday May 15, 2009. The route in Parma will include drive bys at local schools with a stop at the Quest Elementary School.

The Town of Greece is holding a public hearing on April 21, 2009 regarding proposed zoning changes to the zoning code regarding massage and massage parlors.

The NYS Department of Environmental Conservation is preparing to issue an Individual Water Quality Certification for the proposed realignment of the flow of a tributary of Salmon Creek under Clarkson Parma TL Road 800 feet north of Route 104.

Hilton Rotary has requested use of a room or access to electricity for use during their Easter Egg Hunt. There was no objection.

A pavilion rental was scheduled for a 50<sup>th</sup> Hilton class reunion and had to be cancelled. A refund for the full rental fee has been requested. The Town Board was in agreement to refund the full amount.

## **HIGHWAY DEPARTMENT REPORT**

Supt. Speer reported the CHIPS state aid has been reinstated into the budget at the same level as last year. He also reported that he is \$37,870 over budget for salt but expects this to be offset by an increase in the J miles the Town will be reimbursed for by the State leaving \$50,000 to the good.

Supt. Speer also reported crews have started chipping brush, have swept the subdivisions, worked on ditches and a culvert pipe on North Avenue and the ditch along Wilder Road. It was noted that a section will have to be piped as a bypass by Marjorie Lane. The Bicentennial signs have been placed where there are existing entry signs to the Town.

Upcoming work will include Spencer Road, Summertime Trail, Highpoint Drive, Rockridge Circle and Alder Beach Road. Supt. Speer has been informed that work on North Avenue will not take place until next year. Work will be done by Monroe County on Curtis Road to the Town Line Road, the west end of Huffer Road, the north end of Bennett Road and the east end of Burritt Road. Hamlin Parma Town Line Road will not be done as previously expected.

## **BIDS FOR 2009 CAB, MUNI-BOX, PLOW AND WING**

Supt. Speer reported 1 bid was received from Conway GMC for a 2010 GMC 5500. There was discussion on whether to accept. It was the consensus that the Town Board would like more than 1 bid. It was suggested that the specs be split into 2 separate bids; one for the cab and a second for the box, plow and wing. It was also requested that the legal notice be placed in the *Democrat & Chronicle* as well as the *Suburban News* and that bid packets be mailed to vendors. The bid opening will be the first of May.

**RESOLUTION NO. 101-2009** Motion by Councilman Smith, seconded by Councilman Carmestro, to reject the bid received and re-advertise the truck as 2 separate bids with the same specifications; one for the cab and the second as the Muni-box, wing and plow. A minimum of 3 bid packets will be sent to the appropriate local dealers.

Motion carried: Aye 5 Nay 0

## **RECREATION DEPARTMENT REPORT**

Mr. Fowler presented a proposal for the reallocation of funds proposal for the renting of space in the Village Community Center. A letter had been sent to the Village Board and Mr. Fowler wished to explain the proposal to the Town Board.

The proposal consists of a 10% reduction in the rent payment for the next 5 years and then keeping the lease the same for an additional 5 years through 2019. During this time span, all monies accumulated as a result of this reallocation would be refocused by Hilton-Parma Recreation into the Senior Nutrition Center and senior programming. Mr. Fowler expects a \$1,377.30 overall savings for next year and \$5,640 annually from 2014 through 2018 to senior recreational venues. Mr. Fowler presented statistics for senior program usage and to demonstrate why he has made this proposal. Senior transport costs make up a significant portion of the senior budget with the majority of users being Village residents. It was also noted those who use the service have very limited alternatives for transport. Councilman Blackburn asked if participation has remained the same. Mr. Fowler noted numbers have been steady but made up of different people. Mr. Fowler indicated the department would like to direct additional focus on increasing active senior programs.

Mr. Fowler sought input on how the Town Board would like to proceed. After some discussion, he was asked to provide the proposal in a packet for the joint meeting with the Village next Tuesday, where it would be reviewed.

## **PARKS DEPARTMENT**

Mr. Petricone reported he had been contacted by the Town of Richmond regarding the surplus skate ramps they wish to sell. He had the opportunity to review them briefly since the last meeting. He would like guidance on what should be paid for the ramps.

### **CEMETERY MOWING**

Two quotes were provided for maintenance of six (6) cemetery parcels for the Town of Parma as specified in the Parks Department request for quotes. They were:

Ty Kelley, T. K. Properties	\$3,300
Charlie Palumo, Buttonwood	\$4,110

**RESOLUTION NO. 102A-2009** Motion by Councilman Comardo, seconded by Councilman Blackburn, to accept the quote of Ty Kelly, T. K. Properties, to maintain six (6) cemetery parcels for the Town of Parma as specified in the Parks Department request for quotes for the amount of \$3,300.

Motion carried: Aye 5 Nay 0

Mr. Petricone provided information on roof quotes for the VFW and the Historical Building/Museum. It was determined the Town Board would review the information and address at the next Town Board meeting. Mr. Petricone also indicated he expected to have information on resurfacing of courts in the park.

He also reported paperwork to obtain the cost to have gas at the VFW was returned to RG&E. Fence rails were replaced at the cemetery on Dunbar Road. It was noted that a neighbor to the cemetery was willing to do repairs if the materials were supplied. Mr. Cosgrove noted that it was Jim Cobb who has been tending to the cemetery. He also noted the sign has been replaced for the entrance off Parma Center Road.

Mr. Petricone attended the Braddock Bay Wildlife Management Area Committee meeting pertaining to the Bennett Road property. He hopes that a representative from the DEC will come to the next Town Board meeting to explain involvement opportunities for

the Town. The committee is looking into having the property surveyed on both sides so all are aware of the boundary corners.

Neighbors across the road from the Park have reported suspicious activity in the Park on weekends and late at night; often in the skate park. They have called 911 but it is generally over an hour before anyone responds. Supervisor Lemcke will contact the Sheriffs as well.

Discussion returned to the skate park ramps. It was noted the one metal ramp already in the park was \$4,000 and Mr. Petricone would like someone from the Town to see the ramps before a decision is made. It was felt that Councilman Carmestro, Mr. Fowler and Mr. Petricone would set up a time to view the ramps.

### **BUILDING DEPARTMENT REPORT**

Mr. Barton reported the monthly Building Department report has been submitted. Supt. Speer and Mr. Barton have met and are working on the Annual Stormwater Report. The Town of Parma in conjunction with Cornell Cooperative Extension will be offering a seminar titled Great Lakes – Great Lawns to educate homeowners on chemical free ways to maintain their lawns.

### **COURT ADDITION – ASBESTOS ABATEMENT**

Mr. Barton explained the area where the abatement would take place and has received 3 quotes. Each company completed a survey of the site and submitted the following estimates:

Spartan Enviromental Corp.	\$ 5,474
New York Enviromental Technologies, Inc.	\$ 8,530
ERSI	\$12,900

Mr. Barton noted that notice must be provided to employees at least 10 days before starting the abatement. There was discussion on proper disposal of the abated material.

**RESOLUTION NO. 102B-2009** Motion by Councilman Comardo, seconded by Councilman Blackburn, authorizing Spartan Environmental Corp. to do asbestos abatement in the justice court area in preparation for the court addition in the amount of \$5,474.

Motion carried: Aye 5 Nay 0

### **COURT ADDITION – ASBESTOS ABATEMENT MONITORING**

**RESOLUTION NO. 103-2009** Motion by Councilman Smith, seconded by Councilman Blackburn, authorizing Paradigm Environmental Services to monitor the asbestos abatement and document the legal disposal of removed materials for an amount not to exceed \$700.00.

Motion carried: Aye 5 Nay 0

Mr. Barton reported he has researched new carpeting for the addition. Pro Carpet has the state bid contract and he has asked the architect to have the carpet removed from the addition bid as it will be less costly to purchase the carpet separately.

### **BICENTENNIAL REPORT**

Councilman Smith shared that he has been in touch with the Chamber for final resolution on who will be handling food but does not have a definitive answer at this point.

Supervisor Lemcke noted that he will be meeting with Don Stilson tomorrow to do before and after pictures of buildings in the Town. The pictures could be displayed by local businesses and they will be researching cost sharing and ways to accomplish this.

## **BUSINESS ITEMS**

### **SOCCER CAMP**

Councilman Carmestro has spoken with Doug Miller Soccer. The camp would like the use of the multipurpose field and possibly one other field. The tentative date would be the last week in July. The pavilions should be ample space for inclement weather or extreme heat and they are willing to pay \$15 per participant to cover expenses the Town would incur. An estimate of 100 to 200 participants is expected.

**RESOLUTION NO. 104-2009** Motion by Councilman Carmestro, seconded by Councilman Smith, to allow use of the Town Hall Park for a soccer camp sponsored by the Hilton Heat Soccer Club and provided by Doug Miller Soccer, July 27 through July 31, 2009. An in-kind donation of \$15.00 per participant will be made by Doug Miller Soccer to the Town of Parma.

Motion carried: Aye 5 Nay 0

### **ROBERT HILL - GOLF**

This will be moved to the next meeting's agenda.

### **COURT ACTION 490 PECK ROAD**

Mr. Chapman of Breman Development requested 60 days to remove the violations. Mr. Barton noted the agenda item was to determine if the court venue would be Supreme Court or Town Court and this was a repeat issue. The Town Board agreed to give Mr. Chapman until May 5, 2009. This will be revisited at the May 5<sup>th</sup> Town Board meeting.

### **BOND AGENCY RESOLUTION**

The Finance Director has requested the reversal of the resolution establishing brokerage services for with Bond Financial as the need is no longer necessary and it will be much easier to deal directly with our insurance provider than through a third party.

**RESOLUTION NO. 105-2009** Motion by Supervisor Lemcke, seconded by Councilman Blackburn, to rescind Resolution No 104-2008 which established a letter of record for brokerage services to Bond Financial Network, Inc. to serve as the broker for the Town of Parma regarding Health Savings Accounts so that the Town can work directly with the insurance provider.

Motion carried: Aye 5 Nay 0

### **HEALTH COVERAGE - RETIREES**

Supervisor Lemcke noted Senior Blue coverage will be ending at the end of the year. He has met with representatives about other options that would hopefully lower the cost. Deductibles would be higher and would be determined by the underwriters. A meeting will be held with seniors to explain options, the impact on them and associated cost.

**SOFFIT AND FASCIA QUOTES**

The following quotes were provided by the Parks Department for soffit and fascia work to be completed on buildings B&C at the Town Hall Park:

Dennis Ringer and Son	\$8,860.00
Todd Fritz, Inc.	\$7,340.00
 Guenther Electric	 \$2,050.00 for labor only. Materials will be purchased by the Parks Department for \$1,916.38 for at total of \$3,966.38

There was discussion on why the option for labor only was not made to all the vendors. It was intended to be a cost savings.

**RESOLUTION NO. 106-2009** Motion by Councilman Carmestro, seconded by Councilman Comardo, to accept the quote from Guenther Electric for repair work to the soffit and fascia of buildings B&C in the amount of \$2,050.00 for labor only with the Town paying materials at a cost of \$1,916.38.

Motion carried: Aye 5 Nay 0

**BUDGET TRANSFERS**

TRANSFERS TO BUDGET

Apr-09

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
AOO516168021000	EQUIPMENT	6,300.00	AOO513131021000	EQUIPMENT	21,900.00	GAVIGAN
AOO516199040000	MISC CONTINGENT	12,600.00				
AOO516162021000	EQUIPMENT	3,000.00				
AOO513131043000	EDUCATIONAL	200.00	AOO513131048000	MISCELLANEOUS EXPENSE	200.00	GAVIGAN
AOO515135521000	OFFICE EQUIPMENT	500.00	AOO515135546000	CONTRACTED SERVICES	500.00	GAVIGAN
AOO516167046000	CONTRACTED SERVICE	800.00	AOO516167046800	CREDIT CARD SERVICE	800.00	GAVIGAN
AOO575751011000	HISTORIAN	1,500.00	AOO575751012000	CURATOR	1,500.00	GAVIGAN
	A FUND BALANCE	1,500.00	AOO575751012000	CURATOR	1,500.00	GAVIGAN
BOO589809041000	OFFICE SUPPLIES	2,000.00	BOO589809046000	CONTRACTED SERVICES	2,000.00	GAVIGAN
	A FUND BALANCE	3,120.00	AOO571711016000	LABORER/GATES	3,120.00	GAVIGAN
AOO515135521000	OFFICE EQUIPMENT	500.00	AOO515135546000	CONTRACTED SERVICES	500.00	MULLER
AOO470201302	KARATE	3,300.00	AOO470208305	T'AICHI	3,300.00	FOWLER
AOO470201622	SWIMMING	1,000.00	AOO4702084.05	SWIMMING ADULT	3,300.00	FOWLER
AOO470203842	OTHER	1,000.00	AOO4702084.05	OTHER ADULT	1,000.00	FOWLER
AOO470203542	GOLF	600.00	AOO470208205	GOLF ADULT	600.00	FOWLER
AOO5707310499	KARATE	3,000.00	AOO570762049805	T'AICHI	3,000.00	FOWLER
AOO570731049022	SWIMMING	900.00	AOO570762049905	SWIMMING ADULT	900.00	FOWLER
AOO570731049842	OTHER	900.00	AOO570732040005	OTHER ADULT	900.00	FOWLER
AOO570731049742	GOLF	540.00	AOO570732049705	GOLF ADULT	540.00	FOWLER

**RESOLUTION NO. 107-2009** Motion by Councilman Smith, seconded by Councilman Comardo, to approve the Budget Transfers as submitted.

Motion carried: Aye 5 Nay 0

**MISCELLANEOUS**

**SOIL TESTING RESULTS**

Supervisor Lemcke provided a chart from the NYS Department of Environmental Conservations for recommended soil cleanup objectives. He reported Paradigm Environmental Services has provided the results for of tests for arsenic in stockpiled soil at Town Hall Park. Chatfield Engineers obtained samples on March 17, 2009. The results were labeled Parma Center Top and Parma Center Bottom. The result for the Parma Center Top sample which is soil from the fire department was 5.11. The result for the Parma Center Bottom sample which was from the Town Park was 4.80. When compared to the DEC chart (7.5 of higher) these amounts are below the threshold of when it is a problem. Supervisor Lemcke will make a copy available for Mr. Chart and the Parks Department. The soil can be used because it falls below the 7.5 threshold and no remediation is required.

## **INFORMATION ITEMS**

### **EMPLOYEE LAWSUIT**

Supervisor Lemcke asked Supt. Speer to provide the Daily Work Logs for the 300 days preceding the first filing of the lawsuit and provide the originals to the Town Clerk who will give copies to the attorney.

### **SHARED AGREEMENT TOWNS OF HAMLIN AND PARMA CONSOLIDATION OF ASSESSOR SERVICES**

A copy of the agreement has been drafted and reviewed by the attorneys for both Towns, Don Wells, and both Town Supervisors. He will get a copy to the Town Board.

### **EMPLOYEE RECOMMENDATION – RECREATION DEPARTMENT**

Mr. Fowler informed the town Board that after careful consideration the Recreation and Parks Commission is recommending that Shannon Balbi's employment be changed from part-time status to full-time provisional appointment under Monroe County Civil Service Code 6-18-006, Recreation Supervisor position effective April 13, 2009. This would be a salaried non-exempt (meaning not eligible for compensation time allotment) rate approved within the Towns budget A00.570.7020.160.00 of \$28,840 annually. The criteria for achieving permanent employment with the Town was explained.

**RESOLUTION NO. 108-2009** Motion by Councilman Comardo, seconded by Councilman Carmestro, to approve the transfer of Shannon Balbi from part-time to full-time provisional at the salaried non-exempt rate of \$28,840 annually as provided for in the current budget from A00.570.7020.160.00.

Motion carried: Aye 5 Nay 0

### **MISCELLANEOUS OTHER**

Supervisor Lemcke provided Supt. Speer with copy of a letter regarding the items in the insurance inspection.

Air Show - The Monroe County air show will be held at Ontario Beach Park. The Town of Parma will participate in emergency drills in preparation for the event.

Union Representation - The Highway Department crew has switched union representation to International Union of Operating Engineers. A grievance has been filed regarding a vacation request denial and a Step III meeting has been requested with Supervisor Lemcke.

Genesee Transportation Council – A trail system is proposed from Rt. 390 to the Village of Hilton along the Hojack line. Long term plans include extending the trail system all the way to the Monroe Orleans County line.

Joint Meeting with Village of Hilton – The joint meeting with the Village of Hilton will be held on April 14, 2009 at 6:00 p.m. at the Town Hall.

### **LIAISON REPORTS**

\*\*Councilman Smith reported Mr. Fritz continues to update code violations since the first of the year. Since the first of the year he has issued 34 complaints, 9 have been resolved and 25 are ongoing.

\*\*Councilman Comardo reported he attended the Recreation and Park Commission meeting. Members complimented the Park Department conveyed their appreciation for the state of the park. State funds for the lighting project are still frozen and there was discussion on other possible sources should this not come through. The rent proposal was reviewed. There is continued interest for an ice skating venue somewhere in the Town. The Village Board requested that they participate in reviewing the Village Park Land Use Design Plan.

The Special Police have participated in training opportunities provided through various police agency. Bike patrols will commence shortly and they have provided assistance with the Village vandalism problem. They will provide a detail for the fire house opening ceremony. They have been asked to participate in ride alongs with the Sheriffs Department.

\*\*Councilman Blackburn did not have a report.

\*\*Councilman Carmestro reported the Fire Department completed their move on Saturday. The dedication will be May 16<sup>th</sup> and the general public is invited.

He had an initial meeting with the VFW Board of Directors to discuss assistance with the roof. Their position is that the building was given to the Town and they will not assist. Councilman has been reviewing rental data and suggested that we review the number of waived fee rentals and at least consider a cleaning fee.

\*\*Supervisor Lemcke reported since there is not going to be a new Library, the Library Board has decided to spend \$60,000 to replace the carpeting, paint and purchase furniture. They complimented Mr. Petricone on completing work to address the Fire Marshall's issues. They are looking at a different company for replacement of the front doors.

### **SEQR REVIEW FOR THE REZONING OF THE NORTHERLY PORTION OF 4618 RIDGE ROAD WEST**

Supervisor Lemcke noted the request for rezoning has been reviewed by Monroe County Planning and Development. There were comments noted. There was also a letter provided by the Town's Planning Board. Both referenced the federal designated wetland and that it must be protected and not encroached upon. Part I and II of the Full Environmental Assessment Form was reviewed. Mr. Barton noted there fly ash was disposed of on the site but after research on the federal website it was determined not to be a hazardous waste and is considered recycling. Mr. Barton also noted that for this proposal there would be no disturbance of the material.

### **ACCEPT THE ENVIRONMENTAL ASSESSMENT REVIEW FOR THE REZONING OF 4618 RIDGE ROAD WEST**

**RESOLUTION NO. 109-2009** Motion by Councilman Comardo, seconded by Councilman Smith, to accept the Full Environmental Assessment and the Part II section reviewed for the rezoning of the northerly portion of 4618 Ridge Road West.

Motion carried: Aye 5 Nay 0

### **APPROVE THE REZONING OF THE NORTHERLY PORTION OF 4618 RIDGE ROAD WEST FROM**

**RESOLUTION NO. 110-2009** Motion by Councilman Carmestro, seconded by Councilman Smith;

WHEREAS, the Town Board of the Town of Parma duly called a public hearing by legal notice published on the 15th day of March 2009 and posted on the Town Hall Bulletin Board, to consider the rezoning of the northerly and westerly portion of 4618 Ridge Road West, Tax Parcel No. 072.020-02-004, from Light Industrial to Highway Commercial; and

WHEREAS, the Parma Town Board finds this an Unlisted action under SEQR, accepts the Full Environmental Assessment Form; and determines a negative declaration; and

WHEREAS, the proposed rezoning was reviewed by the Parma Planning Board and Monroe County Planning and Development;

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. ALL THAT TRACT OR PARCEL OF LAND situate in the Town of Parma, County of Monroe and State of New York, being part of Town Lot 18, Township 4, Range 1, Gore Tract, and more particularly bounded and described as follows:

COMMENCING at the southwest corner of lands conveyed to Greg Stahl Properties, LLC, as recorded in Liber 10416 of Deeds, page 5, said corner lying in the centerline of Ridge Road a distance 859.40 feet westerly of the centerline intersection of Ridge Road and Manitou Road, thence; northerly N 00°29'20" E along the west line of said lands of Stahl, a distance of 515.12 feet to the point of beginning for this description, thence;

- (1) northerly N 00°29'20" E along the west line of said lands of Stahl, a distance of 533.84 feet to a point, thence;
- (2) northerly N 01°15'39" E along the west line of said lands of Stahl, a distance of 601.90 feet to the northwesterly corner thereof, thence;
- (3) easterly N 88°16'40" E along the north lines of said lands of Stahl, a distance of 805.43 feet to a point in the westerly right of way of Manitou Road, thence;
- (4) southerly S 00°50'45" W along the westerly right of way of Manitou Road a distance of 1366.11 feet to a point, thence;
- (5) westerly N 75°35'40" W through said lands of Stahl a distance of 828.76 feet to a point, said point being the point and place of beginning, containing 23.172 acres more or less.

Sec. 2. That the Town Clerk is hereby directed and authorized to publish a notice of adoption of this Resolution as required by law, and

Sec. 3. That said amendment and change shall take effect immediately.

Motion carried: Aye 5 Nay 0

#### **ENTER INTO EXECUTIVE SESSION**

**RESOLUTION NO. 111-2009** Motion by Councilman Comardo, seconded by Councilman Carmestro to enter into Executive Session to discuss a pending legal action.

Motion carried: Aye 5 Nay 0

The Board entered into executive session at 8:40 p.m.

#### **CLOSE EXECUTIVE SESSION**

**RESOLUTION NO. 112-2009** Motion by Councilman Smith, seconded by

Councilman Comardo, to close the Executive Session at 9:15 p.m. and return to regular session.

Motion carried: Aye 5 Nay 0

**SUSAN GRAUPMAN MISCELLANEOUS OTHER**

Supervisor Lemcke noted the passing of Susan Graupman who was a past employee in the Supervisor's office and in the Assessor's office.

There being no further business before the Town Board, Councilman Carmestro made a motion to adjourn the meeting at 9:15 p.m., seconded by Councilman Blackburn.

Respectfully submitted,

Donna K. Curry  
Parma Town Clerk

## Town of Parma, New York

### Commemoration of the First Annual Town Meeting Proclamation

WHEREAS, the citizens of the Town of Parma, New York, are celebrating the Town's Bicentennial; and

WHEREAS, the first Annual Town Meeting was held on the first Tuesday in April of 1809 as directed by an act of the legislator, and

WHEREAS, was held at the house of George W. Willey; and

WHEREAS, on April 4, 1809 the following votes were taken by the Justice of the Peace, Supervisor, Town Clerk and Constable:

*Voted Gibbons Jewett Supervisor*

*Voted Justin Worthington Town Clerk*

*Voted Jarvis King, Joathan Underwood, Abraham Colby, Assessors*

*Voted Daniel C. Arnold, Constable and Collector*

*Voted Joshua Wickson, Elisha U. Brown, Overseers of the Poor*

*Voted Josiah Mathe, Hope Davis, Benjamin Freeman, Commissioners of Highways*

*Voted Ephraim Colby Sr., Hope Davis, Stephen Atchinson, Fenceviewers*

*Voted that they will build a pound*

*Voted that the pound shall be built near Hope Davises*

*Voted that Elisha Davis shall be pound master*

*Voted that fenceviewers shall have one dollar (per) day*

*Voted that fences mad of poles or rales not be laid more than five inches apart two feet from the ground above two feet not more than seven inches apart except the top pole or rale the fence not to be less than four feet and a half high*

*Voted that cattle sheep and horses be free commoners*

*Voted that hoggs shall not be free commoners from the first day of April until the first day of December*

*Voted five dollars bounty on wolves*

*Voted that the Supervisor and Town Clerk be a committee to build the pound*

*Voted that they will raise two and fifty dollars fur cutting and repairing roads*

*Voted that this meeting be adjourned to the House of Hope Davis*

*Justin Worthington  
Town Clerk*

(Taken from page 143 in the "OLD NORTHAMPTON BOOK OF RECORDS" as shown)

WHEREAS, the hard working and loyal residents of the Town of Parma, for two hundred years, have chosen citizens to lead their Town; and

WHEREAS, through the years those officials have lead this community rich in farmland and diverse businesses to be the community we are today and into the future, now therefore, be it

RESOLVED, that the Town Board of the Town of Parma has met on the first Tuesday in April of 2009, to conduct the business of the Town of Parma, as did our forefathers; and

RESOLVED, to commemorate the two hundredth anniversary of the First Annual Town Meeting, April 4, 1809, which was the first Tuesday in April of 1809 on this day.

In Witness Whereof, We Have Hereunto  
Set Our Hand and Signature



Richard A. Lemcke, Supervisor



Kenneth Blackburn, Councilman



Carmey Carmestro, Councilman



James Smith, Councilman



Gary Comardo, Councilman

Dated April 7, 2009  
Donna K. Curry  
Parma Town Clerk



INTEGRATED ENVIRONMENTAL SOLUTIONS

Date: 2/9/2009

## Proposal

---

**To: Jack Barton**  
TOWN OF PARMA  
1300 Hilton Parma Road  
Hilton, 14468

Spartan Environmental Corp. proposes to furnish all labor, equipment and materials to complete the following project:

- Removal of approximately 70 sf of drywall from the ceiling in the Town Justice Clerks Office.
- Removal of approximately 85 sf of drywall from the ceiling and walls of The Town Justice Office.
- Removal of window and glazing from the Town Justice office.
- Temporary weather protection of window opening in Town Justice Office.

**Schedule 5 (five) days.**

**Proposal based on work hours Monday – Friday 8:00am- 4:00pm**

For (Owner or Prime Contractor): TOWN OF PARMA

At Project: Town Justice Office Asbestos Abatement

For the sum of: \$ 5,474

Payment Terms: Net 30

This proposal expires 30 days from 2/9/2009 @ 12:00 PM

\_\_\_\_\_  
(Firm Name)  
By: \_\_\_\_\_

\_\_\_\_\_  
(Title)

Asbestos Contractors License No. 29568



PO Box 24398, Rochester, NY 14624 (585) 436.5660 Fax: (585) 436.6139

February 11, 2009

Mr. Jack Barton, Buildings and Grounds  
Parma Town Hall  
1300 Hilton- Parma Corners Road  
Parma, New York 14468

**RE: ASBESTOS ABATEMENT- TOWN JUSTICE OFFICE  
1300 HILTON-PARMA CORNERS ROAD  
PARMA, NY**

Dear Jack:

New York Environmental Technologies, Inc. (NYETECH) is pleased to present for your review and approval the following proposal for the removal of 152 square feet of drywall and spackle and 100 linear feet of window caulk materials which contain asbestos from the above referenced locations. All materials are referenced in the Asbestos Renovation Survey completed by Paradigm Environmental Services on 12/23/2008. Refer to the following:

**Scope of Work for Each Area:**

- Nyetech shall mobilize to site; attach the personal and waste decontamination facilities to abatement area.
- Plasticize windows and critical openings within abatement areas.
- Establish negative air pressure utilizing 2000 CFM machines
- Remove drywall, spackle and window caulking board per specifications.
- Per NYSOOL the owner shall supply the required 3<sup>rd</sup> party air monitoring firm.
- This project will start on a Friday night shift with decontamination and pre abatement prep work. Removal will be completed on Saturday. Upon final passing air clearances, Nyetech will remove all containment areas.
- Nyetech will attempt to remove the window caulk without removing the glass, If this is not possible Nyetech will remove window and board up the opening.

**TOTAL COST: . . . . \$ 8,200.00  
TOTAL COST (INCLUDING BOARD UP).....8,530.00**

Work will conform to local, state and federal regulations. Other work beyond the scope of work described above, unless agreed to in writing, will be billed at the current Time and Material rates.

This quotation is valid for 30 days from the above date and subject to verification thereafter. **Applicable taxes are separate items.** Standard payment terms are cash in advance, Visa/MasterCard, or phased billing with credit approval on net 10 days. Service charges may be imposed at 1.5 percent per month on all past due balances.

The customer will be responsible for all costs of collection, including, but not limited to, reasonable attorney's fees, court costs, and collection service fees.

The customer agrees to indemnify, exonerate, and hold New York Environmental Technologies, Inc. harmless against loss, damage, or expense, by reasons of suits, claims, demands, judgments, and causes of action for personal injury, death, or property damage rising out of or in any way in consequence of the performance of all work undertaken by New York Environmental Technologies, Inc. except that in no instance shall the customer be held responsible for any liability claim demand or cause of action attributable solely to the negligence of New York Environmental Technologies.

Thank you for the opportunity to provide this quotation for your review. If you have any questions regarding this cost proposal, please do not hesitate to contact me at (585) 436-5660.

Very truly yours,

**NEW YORK ENVIRONMENTAL TECHNOLOGIES, INC.**

Richard K. Sheldon  
Manager of Asbestos Operations

RKS

If you are in agreement with this proposal, please sign below and return a copy for our files.

This proposal is understood and accepted:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO No.: \_\_\_\_\_  
(fax/mail hard copy)



March 6, 2009

ERSI Proposal No. ER09-042

Mr. Jack Barton  
Building Inspector  
Town of Parma  
1300 Hilton Parma Road  
Hilton, NY 14468

Re: Town Justice Office, Parma Town Hall  
Proposal for Asbestos Abatement

Dear Mr. Barton,

Thank you for the opportunity to present this proposal for the abatement of asbestos containing gypsum wall/ceiling materials and 1 window unit at the Parma Town Hall.

Total Lump Sum Proposal:.....\$12,900.00

As you requested, the project will begin on a Friday. Due to mandatory waiting periods during the post-removal cleaning stages (required by NYS DOL Code Rule 56 Asbestos) work will be required on Saturday. This elevates cost as Prevailing Wage guidelines have mandatory overtime wages for work performed on weekends. If work can be completed during the work week (Monday - Friday) labor costs can be reduced. Please let me know if you want an alternate proposal for non-weekend work.

Also, the Town will need to make arrangements for Project Monitoring (required by NYS DOL Code Rule 56 Asbestos).

**Bid Clarifications and Inclusion/Exclusions:**

- Includes 1,000,000/2,000,000 occurrence based Asbestos Liability Insurance, 5,000,000 Umbrella & 1,000,000 Auto.
- Includes removal and disposal of approx. 40 square feet of gypsum board from the ceiling of Office 1 and 1 window unit.
- Includes boarding of the opening after removal of the window unit.
- Includes removal and disposal of approx. 72 square feet of gypsum board ceiling from Office 2 and approx. 80 square feet of gypsum board from walls from Office 2.
- Includes required decontamination units.
- Includes required state and federal notifications and associated fees.
- Includes required prevailing wages along with premium time due to weekend work.
- Includes required OSHA Monitoring.
- Includes Waste Containers spotted at the job site.
- This price was quoted utilizing non-union labor.
- Includes one mobilization to complete all work.
- Includes waste transport and disposal per state and federal laws.
- Excluded is project air monitoring.
- It is anticipated that carpeting will be removed by others prior to asbestos abatement work.
- Temporary electric power, heat, and water shall be provided to ERSI.

**CORPORATE OFFICE**  
311 Rotterdam  
Industrial Park  
Building 3, Bay 1  
Schenectady, NY 12306  
Phone: (518) 355-9617  
Fax: (518) 355-9813

**SYRACUSE OFFICE**  
404 North Midler Avenue  
Unit #13  
Syracuse, NY 13206  
Phone: (315) 433-9045  
Fax: (315) 433-9047

**ROCHESTER OFFICE**  
40 Stace Street  
Suite B  
Rochester, NY 14612  
Phone: (585) 319-3990  
Fax: (585) 663-8370

www.ersi-usa.com

Additional Conditions of this Proposal:

The terms of this quotation shall be incorporated into and made a part of any future Contractual Agreement. The terms herein represent a condition precedent to acceptance of this quotation and shall supersede any inconsistent provisions contained within an Invitation to Bid, Bid solicitation or project bid specifications. This price quotation is expressly limited to the specifically described scope of work and is expressly contingent on the presentation of written terms and conditions within an agreement that are accepted, in writing, by a duly authorized corporate officer of this firm. Under no circumstances shall contracts containing contingent payment clauses be acceptable. All contracts shall provide payment of attorneys fees incurred in the collection of such funds. All base contract work, and additional work to that described, shall be paid on a monthly basis. A notice to Proceed with performance of the described work shall be deemed an acceptance of all the contents and terms of this quotation. Our bid and price are conditioned on use of the latest edition of the AIA Document A401 as the terms for any resulting subcontract.

All payments are to be made to ERSI within 30 days of ERSI billed date; late payments will carry interest of the prime rate plus 3%.

Additional work will be completed either at the T&M rates provided (if requested), or a cost plus 20% overhead and profit on all labor, equipment, and materials. Equipment will be billed at New York State Office of General Services approved rates.

1,000,000/2,000,000 occurrence based Liability Insurance with 5,000,000 umbrella & 1,000,000 Auto policy will be provided.

If additionally insured parties are requested they must be identified in the specifications and/or contract documents.

Primary/non-contributor basics wording is not included and there will be an additional charge if required.

All retainage is to be paid 30 days from ERSI completion and close-out.

Quote is based on current landfill, fuel, material, etc. cost at the time of estimate. Any increases after 30 days will apply on a cost plus basis.

Change orders should not be completed without prior proper authorization; if ERSI is directed to complete additional work either verbally, or in writing, but not in conformance with the contract documents, the work will be considered a recognized change order and billed as described in the conditions of this document.

Owner is responsible for power and utility disconnects to the building/work area.

Owner is to supply usable power and water to the work area for use by ERSI; ERSI temporary electrical panels are 110 volt, 100 amp, single phase.

Work is to be done during normal business hours; weekends and overtime are not included.

All patching and repair is excluded along with temporary weather protection.

Owner is responsible for all 3<sup>rd</sup> party air monitoring and project monitoring.

Work is to be completed within 1 mobilization/demobilizations, each additional mobilization will be billed at a minimum rate of \$2,500.00; if more than one truck, trailer, or decontamination unit is necessary to be mobilized this price will increase accordingly.

If you have any questions please feel free to contact me directly at (315) 433-9045 or at mike@ersi-usa.com.

Respectfully submitted,

*Michael Loucks*

Michael Loucks  
Project Estimator, ERSI



**TOWN OF PARMA**

**Parks Department**

P.O. Box 728  
 1300 Hilton-Parma Road  
 Hilton, New York 14468  
 (716) 392-5050  
 Fax (716) 392-6659

General Specifications:

No quote may be withdrawn for a period of thirty (30) days after the date set for the opening thereof, and no quote may be withdrawn at any time prior to the opening of bids.

All quote proposals shall clearly indicate the project price as spelled out in the project specifications.

The envelope containing your quote proposal shall clearly be marked QUOTE in capital letters.

The Town of Parma reserves the right to waive any informality in, or to accept or reject any and all quotes.

The Town is looking to enter into contract with a qualified lawn and or landscaping company to maintain these six parcels during the 2009 growing season.

**PROJECT SPECIFICATIONS**

Name	Address	Cuts/Season
Atchinson Cemetery	270 Hill Rd.	9
Smith Cemetery	2 Dunbar Rd.	13
Wright Cemetery	636 Hamlin Parma TL. RD.	9
Hoosic Cemetery	1741 Manitou Rd.	13
Sage Cemetery	2742 Clarkson Parma TL. RD.	9
Castle Cemetery	535 Peck Rd.	13

Maintenance will be as follows:

The boundaries of each cemetery, all grave sites, gravestones, trees, and fences will properly be mowed and trimmed accordingly. Fallen branches and discarded objects are to be put in a pile in front of the cemetery, and the cemetery made to look presentable. (Please notify the Parks Dept. if a pick up is needed.)

The first cut is to be made in the spring as needed, and the last cut as late into the fall as possible.

Your quote for the above maintenance is \$ 3300.

*Ty Kelly*



**TOWN OF PARMA**

**Parks Department**

P.O. Box 728  
 1300 Hilton-Parma Road  
 Hilton, New York 14468  
 (716) 392-5050  
 Fax (716) 392-6659

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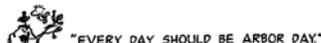
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The first cut is to be made in the spring as needed, and the last cut as late into the fall as possible.

Your quote for the above maintenance is 4,110.<sup>00</sup> + Tax

*Charles Pakumbor*  
*Butterwood*



# GUENTHER ELECTRIC

2035 Roosevelt Hwy, Hilton, N.Y. 14468 585-964-9620 Fax 585-964-7934

## QUOTE

To: Town of Parma Parks Dept.  
 1300 Hilton Parma Rd.  
 Hilton, NY 14468

### Description

This is an estimate for work to be done on Building B&C on the park grounds LABOR ONLY. MATERIALS TO BE PURCHASED BY THE PARKS DEPT.

- 1.) Replace bad wood.
- 2.) Install new soffit on all overhangs.
- 3.) Wrap all facier board with aluminum trim coil.
- 4.) Side all gable ends to cover existing wood with vinyl siding.
- 5.) Caulk where needed
- 6.) All garbage to be picked up daily.

Total Labor Price \$2050.00

## DENNIS RINGER & SON, INC.

Roofing & Siding Company  
 Save - On - Contracting  
 440 Mill Road, Rochester, New York 14626  
 Phone 585-225-6067

## SIDING ESTIMATE

<p><b>CUSTOMER</b>  <i>Parma Parks Dept 46 Chm 1</i>  <i>Hilton NY 14468</i>                  PHONE <i>392-5082</i> DATE <i>9-22-08</i></p>	<p><b>JOB LOCATION</b>  <i>Same</i></p> <p>CAPITAL IMPROVEMENT: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO                  TAXABLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p>
<p><b>JOB DESCRIPTION:</b> <i>Blky B&amp;C on ty Parks, S&amp;E P&amp;S ELEC</i></p> <ol style="list-style-type: none"> <li><del>1. All existing siding to be removed.</del></li> <li><u>2.</u> To be installed - Alcoa, Amcraft, Owens-Corning or Norandex solid vinyl siding and all accessories; outside corners, inside corners, slip lock, 2 1/2-inch nails, etc. <i>Premium Color (Red)</i></li> <li><u>3.</u> If existing siding tearoff - A 3/4-inch styrofoam insulation board to be installed as siding backer board and insulation. Tongue &amp; groove.</li> <li><u>4.</u> A 1/2-inch styrofoam insulation board to be installed as siding backer board and insulation. R3.0.</li> <li><del>5. All window and door casings to be covered in aluminum custom trim. Full channel will be incorporated into custom window and door trim.</del></li> <li><u>6.</u> All soffit, pineboard, and gable trim areas to be covered in vinyl soffit panels and aluminum custom trim. Soffit will include solid and/or ventilated vinyl panels. <i>Premium</i></li> <li><del>7. New aluminum seamless gutters and downspouts to be installed with all accessories; end caps, drops, silicone glue, spikes, furrows, etc.</del></li> <li><u>8.</u> Existing gutters and downspouts to be removed and reinstalled.</li> <li><del>9. new double hung vinyl replacement windows installed. Simonton Prism Windows, Low E, Argon Gas.</del></li> <li><del>10. new slider vinyl replacement windows installed. Simonton Prism Windows, Low E, Argon Gas.</del></li> <li><del>11. new casement vinyl replacement windows installed. Simonton Prism Windows, Low E, Argon Gas.</del></li> <li><del>12. new bow or bow vinyl replacement windows installed. Simonton Prism Windows, Low E, Argon Gas.</del></li> <li><del>13. new pairs vinyl shutters.</del></li> <li><del>14. Colonial Mount Masters installed for all lights, outlets, dryer vents and spigot blocks.</del></li> <li><u>15.</u> All debris from job to be cleaned up daily and hauled away.</li> <li><del>16. All debris from job to be cleaned up daily and hauled away by dumpster.</del></li> <li><u>17.</u> <i>Cameras on Blky B remove and reinstall</i></li> </ol>	
30-YEAR MANUFACTURING WARRANTY ON ROOFING MATERIALS - LIFETIME MANUFACTURING WARRANTY ON SIDING MATERIALS LIFETIME GUARANTEE ON WORKMANSHIP	
THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER WORK HAS STARTED.	<p>ESTIMATED JOB COST <span style="border: 1px solid black; padding: 2px;"><b>\$8860.00</b></span></p> <p>ESTIMATED BY <i>[Signature]</i></p>



Sep 29 '08 03:44p

P. 2

**TODD FRITZ INC.  
 ROOFING-SIDING-GUTTERS-WINDOWS**

554 Avis Street  
 Rochester, NY 14615  
 Phone: (585) 254-3090  
 Fax: (585) 254-3094

CONTRACT SUBMITTED TO:

WORK TO BE PERFORMED AT:

Name: TOWN OF PARMA  
 Address: PARKS DEPT.  
 Phone: 1300 HILTON PARMA RD

Address: BUILDING C  
 Date of Plans: 9-26-08

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

INSTALL VINYL SOFFIT AND ALUMINUM FASCIA TO ALL OVERHANGS AND CEILING AREAS

INSTALL VINYL SOFFIT (VERTICAL) TO GABLE ENDS

PREMIUM COLOR (BARN RED) - \$4160  
 OR  
CHOICE OF A STOCK COLOR - \$3940

TOTAL  
 B.O.G. B.O.C.  
 \$7340.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \$ SEE ABOVE with payment due upon completion. Prices are guaranteed for 90 days. Contractor is legally required to deposit all payments received prior to completion in accordance with Section 71-A of the New York Lien Law. Contractor will deposit said funds in Bank Acct. No. Provide our 5 year workmanship warranty. Damages caused by storms of unusual intensity and severe ice build up are not covered under this warranty. Workmanship warranty is non-transferable. When necessary to remove a satellite dish we will re-install the dish; however homeowner will be responsible for any charges incurred if realignment is needed. Vehicles must be moved out of the garage or covered by the homeowner.

Approximate start date from time of acceptance: 2-4 WKS

Approximate completion time: 3 DAYS

Respectfully submitted [Signature]

INCLUDES LABOR, MATERIALS, AND REMOVAL OF DEBRIS FROM SOFFIT

**ACCEPTANCE OF CONTRACT**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made outlined above.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Homeowner may cancel contract within 72 hours of acceptance by notifying us in writing.

Sep 29 '08 03:44p

P. 3

**TODD FRITZ INC.  
 ROOFING-SIDING-GUTTERS-WINDOWS**

554 Avis Street  
 Rochester, NY 14615  
 Phone: (585) 254-3090  
 Fax: (585) 254-3094

CONTRACT SUBMITTED TO:

WORK TO BE PERFORMED AT:

Name: TOWN OF PARMA  
 Address: PARKS DEPT  
 Phone: 1300 HILTON PARMA RD

Address: BUILDING B  
 Date of Plans: 9-26-08

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

INSTALL VINYL SOFFIT AND ALUMINUM FASCIA TO ALL OVERHANGS AND CEILING AREAS

INSTALL VINYL SOFFIT (VERTICAL) TO GABLE ENDS

PREMIUM COLOR (BARN RED) - \$3180  
 OR  
CHOICE OF A STOCK COLOR - \$3020

All material is guaranteed to be as specified, and the above work to be performed in accordance with and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \$ SEE ABOVE with payment due upon completion. Prices are guaranteed for 90 days. Contractor is legally required to deposit all payments received prior to completion in accordance with Section 71-A of the New York Lien Law. Contractor will deposit said funds in Bank Acct. No. Provide our 5 year workmanship warranty. Damages caused by storms of unusual intensity and severe ice build up are not covered under this warranty. Workmanship warranty is non-transferable. When necessary to remove a satellite dish we will re-install the dish; however homeowner will be responsible for any charges incurred if realignment is needed. Vehicles must be moved out of the garage or covered by the homeowner.

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Date \_\_\_\_\_ Signature \_\_\_\_\_

Homeowner may cancel contract within 72 hours of acceptance by notifying us in writing.



QUOTE #  
 00027405

Account#: CASH000 0001  
 Branch: BROCKPRT  
 Phone#: ( ) -  
 Fax#: ( ) -

BILL TO:  
 CASH SALES

SHIP TO:  
 TOWN OF PARMA  
 Building B

TYPE: C.O.D. Page 1 of 1

QUANTITY	UOM	ITEM/DESCRIPTION	PRICE/UOM	EXTENDED AMOUNT
24	EA	22SENTRYD4HZA25 (Special Order) Sentry D4 Horizontal RICHMOND RED	8.23 /EA	197.52
2	EA	10CTSTAL 12' ALUMINUM Starter Strip AL-SST	3.00 /EA	6.00
4	EA	22MAFTRIM25 (Special Order) Mitten Finish Trim RICHMOND RED	4.95 /EA	19.80
5	EA	22M58AJ25 (Special Order) Mitten 5/8" J-Channel RICHMOND RED	4.65 /EA	23.25
***** SUB-TOTAL *****				246.57
Fuel Surcharge				15.00
MONROE COUNTY				20.93
NOTICE...THIS IS AN ESTIMATE AND ONLY AN ESTIMATE. WE ARE NOT RESPONSIBLE FOR ANY OMISSIONS, CORRECTIONS, CHANGES OR ERRORS. PLEASE REVIEW AND DOUBLE CHECK BEFORE PLACING AN ORDER.				
TERMS: C.O.D. / CASH, CHECK, VISA, MC, DISCOVER				Total 282.50



QUOTE #  
 00027406

Account#: CASH000 0001  
 Branch: BROCKPRT  
 Phone#: ( ) -  
 Fax#: ( ) -

BILL TO:  
 CASH SALES

*Materials*

SHIP TO:  
 TOWN OF PARMA  
 Building B

TYPE: C.O.D. Page 1 of 1

QUANTITY	UOM	ITEM/DESCRIPTION	PRICE/UOM	EXTENDED AMOUNT
8	EA	10CTCERTSOLMB Certavent 12" Solid Musket Brown	10.20 /EA	81.60
16	EA	10CTCERTVENMB Certavent 12" Vented Musket Brown	10.20 /EA	163.20
15	EA	10CTFCHNMB 5/8" CT F Channel Musket Brown	5.40 /EA	81.00
1	EA	12AMBR 24 x 50 ALSCO Coil 309 Musket Brown	78.90 /EA	78.90
1	EA	09TRSSMB 1 lb. CD 1 1/4" Trim Nail SS Musket Brown	8.60 /EA	8.60
***** SUB-TOTAL *****				413.30
Fuel Surcharge				15.00
MONROE COUNTY				34.26
NOTICE...THIS IS AN ESTIMATE AND ONLY AN ESTIMATE. WE ARE NOT RESPONSIBLE FOR ANY OMISSIONS, CORRECTIONS, CHANGES OR ERRORS. PLEASE REVIEW AND DOUBLE CHECK BEFORE PLACING AN ORDER.				
TOTAL MATERIALS 1066.38 (250.00 = 1916.38 MATERIALS PRICE INCREASE SINCE FIRST QUOTED)				Total 462.56
TERMS: C.O.D. / CASH, CHECK, VISA, MC, DISCOVER				



**QUOTE #**  
**00027405**

Account#: CASH000 0001  
 Branch: BROCKPRT  
 Phone#: ( ) - -  
 Fax#: ( ) - -

**BILL TO:**  
 CASH SALES

**SHIP TO:**  
 TOWN OF PARMA  
*BUILDING C*

TYPE: C.O.D. Page 1 of 1

POP#	BUILDING B	REF#	LM	JOB#
EXP DELV DATE:	12/14/07	SALES HOUSE	QUOTED FOR: RON B	SHIP VIA:
ACTIVATION DATE:	12/14/07	AGENTS	QUOTED BY: Lmccafferty	FRT TERM:
CLOSE DATE:	01/14/08			

QUANTITY	UOM	ITEM/DESCRIPTION	PRICE/UOM	EXTENDED AMOUNT
24	EA	22SENTRYD4HZA25 (Special Order) Sentry D4 Horizontal RICHMOND RED	8.23 /EA	197.52
2	EA	10CTSTAL 12' ALUMINUM Starter Strip AL-SST	3.00 /EA	6.00
4	EA	22MAFRIM25 (Special Order) Mitten Finish Trim RICHMOND RED	4.95 /EA	19.80
5	EA	22M58AJ25 (Special Order) Mitten 5/8" J-Channel RICHMOND RED	4.65 /EA	23.25
***** SUB-TOTAL *****				246.57
Fuel Surcharge				15.00
MONROE COUNTY				20.93
NOTICE...THIS IS AN ESTIMATE AND ONLY AN ESTIMATE. WE ARE NOT RESPONSIBLE FOR ANY OMISSIONS, CORRECTIONS, CHANGES OR ERRORS. PLEASE REVIEW AND DOUBLE CHECK BEFORE PLACING AN ORDER.				
			<b>Total</b>	<b>282.50</b>

TERMS: C.O.D. / CASH, CHECK, VISA, MC, DISCOVER



**QUOTE #**  
**00027408**

Account#: CASH000 0001  
 Branch: BROCKPRT  
 Phone#: ( ) - -  
 Fax#: ( ) - -

**BILL TO:**  
 CASH SALES

**SHIP TO:**  
 TOWN OF PARMA  
*BUILDING C*

TYPE: C.O.D. Page 1 of 1

POP#	BUILDING C	REF#	LM	JOB#
EXP DELV DATE:	12/14/07	SALES HOUSE	QUOTED FOR: RON B	SHIP VIA:
ACTIVATION DATE:	12/14/07	AGENTS	QUOTED BY: Lmccafferty	FRT TERM:
CLOSE DATE:	01/14/08			

QUANTITY	UOM	ITEM/DESCRIPTION	PRICE/UOM	EXTENDED AMOUNT
16	EA	10CTCERTSOLMB Certavent 12" Solid Musket Brown	10.20 /EA	163.20
24	EA	10CTCERTVENMB Certavent 12" Vented Musket Brown	10.20 /EA	244.80
15	EA	10CTFCHNMB 5/8" CT F Channel Musket Brown	5.40 /EA	81.00
1	EA	12AMBR 24 x 50 ALSCO Coil 309 Musket Brown	78.90 /EA	78.90
1	EA	09TRSSMB 1 lb. CD 1 1/4" Trim Nail SS Musket Brown	8.60 /EA	8.60
***** SUB-TOTAL *****				576.50
Fuel Surcharge				15.00
MONROE COUNTY				47.32
NOTICE...THIS IS AN ESTIMATE AND ONLY AN ESTIMATE. WE ARE NOT RESPONSIBLE FOR ANY OMISSIONS, CORRECTIONS, CHANGES OR ERRORS. PLEASE REVIEW AND DOUBLE CHECK BEFORE PLACING AN ORDER.				
			<b>Total</b>	<b>638.82</b>

TERMS: C.O.D. / CASH, CHECK, VISA, MC, DISCOVER