

Parma Town Board meeting held on Tuesday, January 15, 2008 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Richard Lemcke
Councilman	Kenneth Blackburn
Councilman	Carm Carmestro
Councilman	James Smith
Councilman	Gary Comardo
Highway Supt.	Brian Speer
Building Inspector	Jack Barton
Recreation Director	Steve Fowler

OTHERS IN ATTENDANCE

Steven Fowler, Gene DeMeyer, Steve Speer, Pam Speer, Mike Weldon, Carol Kluth, Dick Kluth, Michael Adams, Nick Coffee, Ignatius LaDelfa and other members of the public.

CALL TO ORDER

Supervisor Lemcke called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor Lemcke noted emergency exit procedures. It was noted that the meeting is being digitally recorded. Supervisor Lemcke also noted that the public hearing would start at 7:00 p.m. as advertised.

PUBLIC FORUM

Supervisor Lemcke asked if anyone present would like to address the Town Board on any topic not on the agenda. There was no response.

Supervisor Lemcke introduced Paul Chatfield of Chatfield Engineers, P.C. Mr. Chatfield's company is a new engineer for the Town.

MINUTES – JANUARY 2, 2008

RESOLUTION NO. 32-2008 Motion by Councilman Comardo, seconded by Councilman Smith, to approve the Minutes of the January 2, 2008 meeting.

Motion carried: Aye 5 Nay 0

APPOINTMENT TO FARMLAND AND OPEN SPACE PRESERVATION COMMITTEE – DONALD GREEN

RESOLUTION NO. 33-2008 Motion by Councilman Comardo, seconded by Councilman Blackburn, to approve the appointment of Donald Green to the Farmland and Open Space Preservation Committee through December 31, 2008.

Motion carried: Aye 5 Nay 0

TOWN CLERK'S REPORT

Town Clerk reported that the year end report has been submitted and that the volume of tax bills collect is down slightly.

There has been a request to use the display window by a local Boy Scout troop. The Town Clerk requested that she be able to set up parameters for such use when the Historian or Town is not using this space. It was noted that usage should be similar to that of the Library window.

Supervisor Lemcke informed the Town Board that the Finance Director, Town Clerk and himself had met with representatives of M&T Bank regarding the ability to offer debit/credit card services for customers at the Town Hall, Library and the Recreation Department. There was discussion on the process and more information will be provided before a final determination is made.

HIGHWAY DEPARTMENT REPORT

Superintendent Speer reported that staff has been cleaning up brush after the windstorm. It was noted that this work was being done on regular time and that there would be no FEMA funds available to offset. It was also noted that our highway crew was able to assist the Town of Chili which was hit much harder. We have exchanged use of equipment with them in the past and were able to return the offset by assisting with clean up.

BUILDING DEPARTMENT REPORT

Jack Barton reported the department is online with the new BAS software for permit tracking. The staff is entering 2008 permits and has done some of 2007 as history.

Mr. Barton reported that there has been commercial activity along Ridge Road, including an application for a Hess Express to be located at the northwest corner of Ridge Road and Route 259. He also noted that plans were presented to the Planning Board for 2-3 retail spaces just east of the Brewski's on Ridge Road and it has been referred to the Zoning Board for a variance due to the number of parking spaces requested. Mr. Barton also noted that KwikFill may be looking to redesign or take down and build a larger building.

RECREATION DEPARTMENT REPORT

Mr. Fowler provided the Town Board with copies of 2008 Reminder Calendar, 2008 Goals and Objectives broken out by Administrative, Programs and Facilities, the 2007 Annual Report for the department and a summary of the Village Community Center rent for the department from 2004 through the budgeted amount for 2008.

The annual Sweetheart Dance is scheduled for Saturday, February 9, 2008. This is a well attended event for mothers and sons, and fathers and daughters. There will be a photo opportunity for attendees.

A tentative winter celebration is planned for February 2nd, if weather conditions permit. Mr. Fowler noted that it was intended to be a low key event to showcase winter activities in the park and that the Hilton Sno-Flyers were interested in participating with snowmobile rides. There would be a minimal financial outlay since the final decision will be made the week before. If the weather forecast is for snow, a media blitz would be done through the schools, local newspapers and the portable sign.

PARKS DEPARTMENT

Mr. Petricone reported that a report had been submitted on what winter projects the department has been working on. He noted that signs have been placed outside of the buildings for the Automated External Defibrillator (AED) devices in the Town Hall and the warming hut.

PUBLIC HEARING - UNION FACT FINDER REPORT

Supervisor Lemcke opened the public hearing for the Union Fact Finder Report at 7:00 p.m. The legal notice was read and it was noted that the recommendations of the Fact Finder had been received.

Supervisor Lemcke explained the process for tonight's hearing. He also read a letter received from the attorney representing the Town. The attorney and Mr. Steve George, the union representative negotiating for the Highway Department, have jointly requested an adjournment of the legislative determination portion of this hearing to the next Town Board meeting hearing on February 5, 2008. The letter indicated that they were optimistic that recent discussions could result in a solution acceptable to both sides.

Supervisor Lemcke reviewed the history that brought the negotiations to this point. The report was reviewed. A copy of the report is available in the Town Clerks office and is available for public review.

Supervisor Lemcke asked if anyone would like to address the Town Board on this matter. There was no response.

If both parties have not come to an agreement before the February 5, 2008 Town Board meeting, the Town's response to the Fact Finder's recommendations will be brought forth. There was discussion on when the Town Board would receive the union response. It was not definitively known at this time. There was discussion on other items of the agreement such as vacation time and if they have been resolved. It was indicated that they have been or may be resolved without difficulty. It was expected that the agreement would be received as a whole package and not in sections. It was noted that the Fact Finder Report resulted in favorable proposals from the union.

Supervisor Lemcke asked again if anyone would like to address the Town Board. Hearing no response he closed the public hearing at 7:14 p.m. and the regular meeting resumed.

SAFE ROUTES TO SCHOOL GRANT

Supervisor Lemcke has received the application for the Safe Routes to Schools grant. He asked Mr. Fowler to contact Stuart Brown and Associates to see what the cost would be to prepare the grant application.

BUSINESS ITEMS

EDUCABLE

Supervisor Lemcke informed the Town Board that he has received a request to renew the contract with Educable Communications Corporation for public access television. They are requesting a fee of 5% of the total Time Warner Communications franchise fee. Supervisor Lemcke proposed that no action be taken this evening so that the results of negotiations with the Greece Central School District can be considered.

CENTER FOR YOUTH PARTNERSHIP WITH SPENCERPORT SCHOOLS

A letter has been received from the Center for Youth for continuation of the collaborative agreement between the Center for Youth, the Spencerport Central School District and the Town of Parma. The fee will be \$5,000 for January 1, 2008 through December 31, 2008 for services provided to students of the Spencerport Central School District that reside in the Town of Parma.

RESOLUTION NO. 34-2008 Motion by Councilman Carmestro, seconded by Councilman Blackburn, to approve the agreement between the Town of Parma and the Center for Youth for services provided from January 1, 2008 through December 31, 2008 for a fee of \$5,000.

Discussion: Councilman Blackburn inquired as to the number of students in Parma that go to Spencerport schools. Supervisor Lemcke responded that he did not know the exact number but that the fee was calculated on a portion based on the number of students

Motion carried: Aye 5 Nay 0

FOIL REQUEST FOR HIGHWAY

Supervisor Lemcke asked if the vacation schedule had been provided and also noted that an additional request had been made for copies of Monroe County and New York State work orders. It was noted by Supt. Speer that there were no work orders from New York State. There was discussion on what was requested.

CABLE TELEVISION – PARKS DEPARTMENT

The Parks Department has requested cable for the Maintenance building. There was discussion regarding need, cost and monitoring use. Supervisor Lemcke asked that the Park Foreman verify that there was no cost to the Town and come back to the Town Board.

Work on the sliding door in the court/board room is expected to start January 22nd. Mr. Petricone was asked to keep the Town Board informed.

BUDGET TRANSFERS - 2007

TRANSFERS TO BUDGET

Dec-07

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
A1620.421	TH RGE	35.00	A1620.422	TH PHONES	35.00	GAVIGAN
A3640.471	UNIFORMS	3.00	A3640.489	OTHER MISC EXPENSES	3.00	GAVIGAN
A7110.449	MISC	300.00	A7111.449	SPECIAL EVENTS	300.00	GAVIGAN
B3620.450	CELL PHONES	75.00	B3620.489	CONFERENCES	75.00	GAVIGAN
DB5130.466	HARDWARE	865.00	DB9060.840	MEDICAL INSURANCE	865.00	GAVIGAN
L7410.421	UTILITIES	3313.08	L7410.481	BOOKS	4,336.74	KIRK
L7410.447	BUILDING MAINT	1,023.66				

RESOLUTION NO. 35-2008 Motion by Councilman Blackburn, seconded by Councilman Smith, to approve the 2007 Budget Transfers as submitted.

Motion carried: Aye 5 Nay 0

INFORMATIONAL ITEMS

OPEN SPACE GRANT

The New York State Department of Agriculture and Markets announced on January 8, 2008 that the Town of Parma received a \$25,000 grant to develop local agricultural and farmland protection plans. Parma was one of 19 Towns to receive funding. It was noted that the application was one of the more thorough ones received and the committee was complimented on the quality of what was submitted.

Supervisor Lemcke informed the Town Board that there has been a great deal of interest expressed to attend the Growing New York Farms Seminar. Four attendees have been approved and that it was possible that the Town Board will be asked to approve more to attend.

BI-CENTENNIAL UPDATE

Supervisor Lemcke met with the Town and Village Historians and Donald Stilson to discuss the Town of Parma Bicentennial. An extensive list of suggestions for events has been compiled and many of the events are being planned with the school district, Monroe County Historian and the Village of Hilton. A year long celebration will run from the 2008 Summer Celebration the first weekend in August through the 2009 Summer Celebration. There was further discussion on the work being done at the Historical building and having it readied for displays.

VFW AND PAVILION RENTAL YEAR END SUMMARY

Supervisor Lemcke noted that a summary for VFW usage had been provided to the Town Board. Councilman Carmestro noted that he had been asked about the cleaning fee. Supervisor Lemcke indicated that he would be sending a letter to the VFW regarding the change in fees.

MISCELLANEOUS

Supervisor Lemcke noted that correspondence was received by the Town Clerk from the Association of Towns regarding the 2008 Training School and Annual Meeting. There will not be anyone attending this year's annual meeting so no voting rights need to be stipulated.

ASSOCIATION OF TOWNS - DUES

RESOLUTION NO. 36-2008 Motion by Councilman Comardo, seconded by Councilman Carmestro, to approve the annual dues of \$1,100 for 2008 membership in the Association of Towns.

Motion carried: Aye 5 Nay 0

LIAISON REPORTS

**Councilman Smith reported that the Special Police have requested to do ride alongs with the Monroe County Sheriffs. There appears to be no insurance liability issues as long as no one is in uniform. He also reported that they are in the process of compiling their annual report.

Councilman Smith met with Don Wells, the Assessor and reported that preliminary reassessment work is being done in the Village. Mr. Wells was approached regarding the

Safety Office position but is not interested in continuing in that capacity. Councilman Smith felt that the position is needed for oversight and documentation work. He is looking into whether the Assistant Fire Marshall has the experience to take on this responsibility.

**Councilman Comardo reported that Planning Board meets next week and he will be attending. As yet he has nothing to report.

**Councilman Carmestro reported that he will be at the Zoning Board meeting later this week and at the Library Board meeting the 1st Monday in February. He also reported that he will ride along with the Code Enforcement Officer to review trouble spots, attend the Spencerport Chamber meeting and that the Hilton Parma Fire District has accepted bids for the new fire hall and is expected to award at their February meeting.

**Councilman Blackburn reported that he will be in attendance at the Recreation Commission meeting. He will not be attending Village Board meetings on a regular basis because they conflict with the same night as our Town Board meeting. Councilman

WARRANTS

RESOLUTION NO. 37-2008 Motion by Councilman Smith, seconded by Councilman Comardo, to approve payment of the A Fund, General Fund bills, in the amount of \$65,965.47.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 38-2008 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the B Fund, Part Town Bills, in the amount of \$3,147.76.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 39-2008 Motion by Councilman Smith, seconded by Councilman Blackburn, to approve payment of the DA Fund, Highway-Town Wide bills, in the amount of \$88,726.38.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 40-2008 Motion by Councilman Smith, seconded by Councilman Comardo, to approve payment of the DB Fund, Highway-Outside bills, in the amount of \$4,826.89.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 41-2008 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve payment of the T Fund for Trust and Agency bills, in the amount of \$70.00.

Motion carried: Aye 5 Nay 0

MISCELLANEOUS - CONTINUED

Councilman Smith stated that he has added Town Hall Waste Water and Highway to the project lists so that they will not be overlooked. Supt. Speer stated that he felt the second floor egress would need the input of an engineer. He will check with Mr. Barton on how to proceed.

ENTER INTO EXECUTIVE SESSION

RESOLUTION NO. 42-2008 Motion by Councilman Carmestro, seconded by Councilman Blackburn, to enter into Executive Session to discuss a legal matter.

Motion carried: Aye 5 Nay 0

The Board entered into executive session at 7:50 p.m.

CLOSE EXECUTIVE SESSION

RESOLUTION NO. 43-2008 Motion by Councilman Carmestro, seconded by Councilman Comardo, to close the Executive Session at 8:00 p.m. and return to regular session.

Motion carried: Aye 5 Nay 0

JOINT MEETING – VILLAGE OF HILTON AND TOWN OF PARMA

The Town Board was reminded of the joint meeting. There was discussion on what would be on the agenda. Supervisor Lemcke asked that any items Town Board members wished to have on an agenda be given to the Supervisor's secretary by Thursday.

There being no further business before the Town Board, Councilman Carmestro made a motion to adjourn the meeting at 8:02 p.m., seconded by Councilman Comardo and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk