

Parma Town Board meeting held on Wednesday, November 7, 2007 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Richard Lemcke
Councilman	Kenneth Blackburn
Councilman	Joseph Reinschmidt
Councilman	Carm Carmestro
Councilman	James Smith
Highway Supt.	Brian Speer
Recreation Director	Steve Fowler
Building Inspector	Jack Barton

OTHERS IN ATTENDANCE

Bob Prince, Jim Christ, Michael Weldon, Gene De Meyer, Steve Fowler, Charlene Lockner, Gene Benson, Ed Egenlauf, Jim Zollweg, Michael Adams, James Kesselring and other unidentified members of the public.

CALL TO ORDER

Supervisor Lemcke called the meeting to order at 7:00 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor Lemcke noted emergency exit procedures. It was noted that the meeting is being digitally recorded.

PUBLIC FORUM

Supervisor Lemcke asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda.

CONDITIONAL CERTIFICATE OF OCCUPANCY - EGENLAUF

Ed Egenlauf, owner of 670 Ogden Parma TL Road, addressed the Town Board regarding the status of his inability to secure electric from Spencerport Village Electric or Rochester Gas & Electric for his property. There was discussion.

RESOLUTION NO. 282-2007 Motion by Councilman Carmestro, seconded by Councilman Reinschmidt, to extend the conditional Certificate of Occupancy to the December 4, 2007 Town Board meeting for 670 Ogden Parma Town Line Road.

Motion approved: Aye 5 Nay 0

PUBLIC HEARING – 2008 PRELIMINARY BUDGET

Supervisor Lemcke opened the public hearing for the 2008 Preliminary Budget at 7:05 p.m. The following legal notice was read, published and posted as prescribed by law.

**Legal Notice
Town of Parma
Public Hearing for the 2008
Preliminary Budget and Special Districts**

PLEASE TAKE NOTICE that a Public Hearing for the 2008 Preliminary Budget and Special Districts for the Town of Parma will be held on Wednesday, November 7, 2007 at 7:00 p.m., at

the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York. This meeting is open to all interested persons. A copy is available at the office of the Town Clerk for inspection by any interested person during the hours of 8:00 a.m. to 4:00 p.m. Monday through Friday and until 5:00 p.m. on Thursday.

The proposed salaries for the following Town Elected Officials for 2008 are:

Supervisor	\$18,230.00
4 Councilpersons (\$5,785.82 each)	\$23,143.28
Town Clerk	\$33,930.00
Highway Superintendent	\$55,852.00
2 Town Justices (\$13,439.00 each)	\$26,878.00

Dated: October 23, 2007
Donna K. Curry
Parma Town Clerk

Supervisor Lemcke asked if there was anyone who would like to speak.

Tom Ganley stated that he would not have a problem with a budget increase. He felt that such an increase should be used to improve quality of life in the Town by investing more money in employees, infrastructure, better roads and equipment. He felt that the Board should look to make things better in the future and that staying with a 0% increase will leave us in the past.

There was discussion between Supervisor Lemcke, Mr. Ganley and Councilman Carmestro on maintaining a 0% budget increase.

Councilman Blackburn stated that he did not feel that there had been zero spending. He thought that there was approximately \$130,000 of new money in the past 2 years to spend and how we spend it is what makes the quality of life. He noted that the Town Board agreed at the last meeting to the zero based budget. As a result the amount to be raised cannot be changed, only what it can be spent on. The issue tonight is how to spend what has been set to accommodate the needs.

There was discussion on increased assessment revenue as a source of dollars available even though the tax rate has not increased, having less government by reducing expenses, the concept of borrowing and it's validity when needed.

Discussion changed to raising fees associated with programs and services to be paid by those that use services versus having a small increase in the tax rate that would be spread over the entire Town.

James Kesselring reiterated that even though there has been a 0% increase there is more money to spend because of increased revenue from assessments. Mr. Kesselring asked how much did the overall money go up from last year. Supervisor Lemcke responded that it was just over \$100,000 and that most significant increases in expenses are from health care which is 10% of the budget.

There was discussion on health care benefits and splitting that cost with employees, with the exception of the Highway Department. There was discussion on reasonable wages for Highway employees within the market and the kinds and amount of benefits.

There was discussion on the average cost per household for each department.

Supt. Speer expressed his opinion that the direction of the budget is going down the wrong road. He will work within whatever is given to him but feels that you can not continue to cut the Highway Department when the workload of the department continues to grow.

There was discussion on equipment purchases that have been made in the Highway Department and how much they are used. It was also noted that program fees might have to be adjusted but that not every department has that option.

Charlene Lockner stated that she enjoys use of the Town Hall Park with her grandson. She views inadequate repair and maintenance of roads as a life changing problem. If something has to be cut she would rather it be a walk in the Park; not services and equipment for roads. Supervisor Lemcke explained that it has been the practice of the Board to make equipment purchases from savings and that for every \$17,000 to be added in taxes the budget would have to be raised 1%. The difference between the A and B Funds were explained.

There was extensive discussion between Town Board members and those in attendance which included proposals for cutting costs not services; the cost of each department per household; the amounts in fund balances and what is earned. Opinions were expressed on what the balances should be used for and if there is a need why is this money not being used. What is a reasonable amount to be kept on hand and recommendations from the Comptrollers office were also discussed. There was discussion on brush removal and repairs to Town roads. In particular, Spencer Road was discussed.

Supervisor Lemcke felt that there is a \$190,000 shortfall in the Highway budget to come to the 0% increase. This number is made up of a shortage of 2006 revenue, a projected shortfall in revenue in 2007 and a fund balance shortage that they started the year with because the balance of a highway savings account was used to balance the prior year's budget and is not available this year. He proposed reducing non-essential workforce, attempting to decrease worker compensation claims by breaking out work to provide less exposure, having the Park Foreman be transferred to Highway for winter snow watch duties and that a seasonal part time employee be hired as winter help as to offset the revenue problems. There was discussion on all of these points. Philosophies and opinions differed. Councilman Reinschmidt questioned whether the Town Board was not building debt into the budget by not planning for major repairs and allocating money to replace equipment.

Councilman Blackburn felt that there was only \$41,000 to be made up. He proposed reductions from other departments to make up this difference. He stated that he had reviewed each department and found \$78,000 that he felt could be eliminated. He cited \$3,000 for an unfilled part time secretary position and \$17,000 for the annual Town Celebration as possibilities. Playground, Town Hall and VFW improvements were also suggested as possible places to cut.

Councilman Smith proposed reducing Playground Improvements by \$8,000 and another \$8,000 from Park Improvements for a total of \$16,000 to go to the Blacktop line item in the DB budget. He stated that he would like to see a shifting of funds from less essential areas. There was continued discussion.

Supervisor Lemcke suspended the public hearing at 9:05 p.m. to go to the regular meeting. He invited anyone who wished to stay to do so and stated that the public hearing would resume after business items had been addressed.

BUSINESS ITEMS

SET DATE FOR JOINT VILLAGE BOARD/TOWN BOARD MEETING

Supervisor Lemcke stated Tuesday, November 27, 2007 has been proposed for a joint Village Board and Town Board meeting. The meeting will be held at 6:00pm at the Parma Town Hall. Hearing no discussion a motion was made.

RESOLUTION NO. 283-2007 Motion by Councilman Smith, seconded by Councilman Carmestro, to enter into a joint meeting between the Village Board and the Town Board on Tuesday, November 27 at 6:00pm at the Town Hall.

Motion approved: Aye 5 Nay 0

The Town Clerk will publish the notice for this meeting.

FIRE PROTECTION STANDARDS

Bob Prince reported that the Town Board was provided with a packet that includes responses from the Town Engineer, final recommendations from the three fire departments involved, diagrams of bumpout design standards, and minimum design standards for wordage on distance monument markers. A representative from each fire department will attend the next board meeting to go over access road standards. A date for a public hearing to adopt these standards can also be established at the next meeting. Supervisor Lemcke thanked Mr. Prince and stated he'd like to put Fire Protection Standards on the next Board meeting agenda under Public Forum.

HILTON HEAT SOCCER CLUB – TOURNAMENT FIELD REQUEST

Supervisor Lemcke reviewed a letter received from the Hilton Heat Soccer Club requesting use of the Town Park facilities for their annual Hilton Parma Soccer Club “Just for Kicks” Tournament to be held on the weekend of June 6 – June 8, 2008. The request included a tournament layout map as well as a request for written confirmation of the Town Board’s decision to the club.

RESOLUTION NO. 284-2007 Motion by Councilman Smith , seconded by Supervisor Lemcke, to accept the Hilton Heat request to hold their annual “Just for Kicks” Tournament at the Town Hall Park on the weekend of June 6 – June 8, 2008.

Discussion: Councilman Carmestro noted that an additional letter was received from the soccer club today. It addresses items of concern and the club’s responses to those concerns. He felt these should be reviewed before entering into any agreement. Supervisor Lemcke indicated that he would like to deal with the points regarding the tournament and address the remaining points at a later time. Councilman Blackburn felt it should be looked at before taking action. Councilman Smith asked if the club was under a deadline for a response and wished to withdraw or delay the resolution until the next meeting to review the information provided. It was not known if they were under a time constraint. Supervisor Lemcke stated that there was a motion and a second and that they had to vote on the motion.

Motion denied: Aye Supervisor Lemcke Nay Councilman Blackburn
 Councilman Carmestro
 Councilman Reinschmidt
 Councilman Smith

The request will be put on the agenda for the next meeting. Councilman Reinschmidt and Carmestro reiterated that the reason the motion was denied was so the information could be reviewed before the response is made. There was discussion on use of the facilities by non Town Recreational groups and charges for said use.

UNION GRIEVANCE

Supervisor Lemcke reviewed a letter received from the Highway Union in response to a grievance filed. Not all Town Board members were in receipt of the letter reviewed. Supervisor Lemcke stated he would get copies to board members.

BUDGET TRANSFERS

TRANSFERS TO BUDGET

Nov-07

FROM			TO			REQUESTED
ACCT #	DESCRIPTION	AMT.	ACCT #	DESCRIPTION	AMT.	
A7141.404	BASKETBALL MEN	50.00	A7141.496	T SHIRTS	50.00	FOWLER
A7141.12F	CUSTODIAL	250.00	A7141.12C	SWIMMING	250.00	FOWLER
A7141.402	APPLE DERBY	500.00	A7141.489	FLAG FOOTBALL	500.00	FOWLER

A7141.499	FIELD HOCKEY	60.00		A7140.419	SUPPLIES	60.00	FOWLER
A7141.402	APPLE DERBY	250.00		A7141.412	HORSEBACK RIDING	250.00	FOWLER
A7020.418	BROCHURES	110.00		A7020.212	EQUIPMENT	110.00	FOWLER
A7141.498	SWIM CAMP	425.00		A7141.441	BATON	425.00	FOWLER
A7141.41D	GOLF	325.00		A7141.442	CERAMICS/CRAFTS	325.00	FOWLER
A7141.439	VOLLEYBALL YOUTH	50.00		A7141.442	CERAMICS/CRAFTS	50.00	FOWLER
A1680.211	EQUIPMENT	1,460.00		A6772.120	SENIOR ACCREDITATION	1,460.00	FOWLER
A1355.212	OFFICE EQUIPMENT	160.00		A1355.445	ANNUAL REASSESSMENT	160.00	MULLER
A3510.449	KENNELS	400.00		A3510.212	FIELD EQUIPMENT	400.00	FRITZ
A3510.451	DOG CENSUS	250.00		A3510.471	CLOTHING	250.00	FRITZ
A3510.451	DOG CENSUS	300.00		A3510.465	VEHICLE MAINTENANCE	500.00	FRITZ
A3510.415	POSTAGE	200.00	FRITZ				
A1310.212	OFFICE EQUIPMENT	168.00		A1310.412	OFFICE SUPPLIES	168.00	GAVIGAN

RESOLUTION NO. 285-2007 Motion by Councilman Smith, seconded by Councilman Blackburn to approve the Budget Transfers as submitted.

Motion carried: Aye 5 Nay 0

MISCELLANEOUS

FLAGPOLE – CLEARVIEW DRIVE

Joe Petricone presented a request from the neighbors of the Town lake property on Clearview Drive to have the flagpole repaired. Property owners will maintain the flag by putting the flag up and down, if the Town makes the necessary repairs to the flag pole. Repairs are estimated at \$350-\$600 with the quality of the rope to be used being a factor. There was discussion on what work is included in the quote. The parks department does have this in their budget. There was discussion on need for the flagpole to be lighted. It was not expected that the flagpole would be lighted and that proper care of the flag would be maintained.

RESOLUTION NO. 286-2007 Motion by Councilman Blackburn, seconded by Councilman Smith to approve expenditure by Parks Department to repair the flagpole on Clearview Drive.

Motion carried: Aye 5 Nay 0

WALL PARTITION QUOTES

Joe Petricone presented three options for fixing the moveable door between the court room and board room: BR Johnson Inc. for repairs to existing wall partition not to exceed \$16,000, cost of repair or additional structural requirements to overhead supports are not included in the quote; Moss Architectural Products, Inc. for \$23,900 to replace with individual moving panels with new track and associated materials; McLane Associates, Inc. to replace with a hinged folding wall for \$16,880. The McLane quote does not include removal and disposal of the old wall and any architectural or engineering design work. Mr. Petricone pointed out that the quotes from Moss and McLane did not include costs for engineering reviews and possible required structural changes to the room. There was discussion.

RESOLUTION NO. 287-2007 Motion by Councilman Blackburn, seconded by Councilman Smith to have BR Johnson, Inc. repair the moveable door as stated in their quote, not to exceed \$16,000, from Surplus B.

Discussion: There was discussion on any other costs that might be incurred and the 2 week length of time to make the repairs.

Motion carried: Aye 5 Nay 0

INFORMATIONAL ITEMS

TOWN HALL SIGN

Supervisor Lemcke requested that this item be moved to the next Board Meeting.

4742 WEST RIDGE ROAD

Supervisor Lemcke requested that this item be held until later.

HILTON PARMA COMMUNITY COUNCIL OF CHURCHES

Supervisor Lemcke reported that he attended a meeting and was in receipt of a summary of how the Hilton Parma Community Council of Churches serves the community and a list of other Hilton area community resources. The group is looking for approximately 6,000 square feet to better house the Food Shelf and Clothes Closet. He wanted Board members to be informed should they become aware of a facility that might be suitable for a volunteer organization. He also copied Board members in on the Council of Churches meeting agenda. Councilman Blackburn suggested use of the Meeting House on Parma Center Road, if items there were moved to the Historical Building on the Town Park property as a possibility.

MINUTES – OCTOBER 16, 2007

RESOLUTION NO. 288-2007 Motion by Councilman Smith, seconded by Councilman Carmestro, to accept the Minutes of the October 16, 2007 meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk reported that the final surrender and checks will be going out this week for the 2007/2008 School Tax collection.

There have been inquires from non profit organizations in Parma to have a link on the Town's website. There was discussion and it was agreed that not-for-profit links could be added. For profit agencies would need to come before the Town Board for approval.

The Town Clerk Report and VFW Summary for October have been provided to Town Board members.

HIGHWAY DEPARTMENT REPORT

Superintendent Speer reported that the storm water pipe repairs at 197 Collamer Road were going to be a little more involved than originally expected due to the resident's septic system. He noted that the final bills for Sanitary Sewers were being compiled, that the excavator had arrived, and that he would be on vacation the following week.

BUILDING DEPARTMENT REPORT

Mr. Barton reported that the October Building Report has been submitted and provided an update on employee IDs. He also reported that he had discussed the replacement of the Town septic systems with the Town Engineer. There was discussion on what type of system might be used and that separate systems were being looked at.

4742 RIDGE ROAD

There was discussion about ongoing code enforcement and litigation issues regarding the Dyminski property at 4742 Ridge Road. Mr. Barton and Mr. Prince presented slides reflecting some of those violations. There was consensus by the Board for Mr. Barton to contact the Town Attorney, cease all adjournments and to proceed in the courts.

RECREATION DEPARTMENT REPORT

Mr. Fowler reported that a repair bill in October for the Senior Transport Vehicle in conjunction with three other large repair bills for the department's vehicles during this fiscal year has created an over expenditure of this line item. A onetime approved financial contribution will be utilized for the Senior Nutrition Center from the Monroe County Office for the Aging for repair of the Senior Transport Vehicle.

The Recreation Department Winter 2008 brochure will be going to the printer on December 7th.

The Department will be hosting student intern Christopher Buss from SUNY Brockport this coming January 2008. The internship is a 560 hour commitment running until May.

The next Recreation Department special event is the December 1st Community Tree Lighting Ceremony. This is in collaboration with the Village Enhancement Committee and Village Trustee Joe Lee.

PARKS DEPARTMENT

Joe Petricone, Park Foreman, reported that new informational signs had been posted around the perimeter of the park property.

The Automated External Defibrillator (AED) devices have been installed in locked storage cabinets in the main lobby of the Town Hall building and in the warming hut. Keys for the Town Hall lobby cabinet are located on the copier wall in the Copy/Break room and in the Court Clerk's office. Park Security personnel have the keys for the warming hut cabinet.

LIAISON REPORTS

**Councilman Smith had nothing to report.

**Councilman Carmestro reported fire department officials are working on the FEMA grant. The construction bid should be going in at the end of the month for the new fire hall.

TOWN HALL SIGNS

Supervisor Lemcke noted that the Town Hall Signs topic on the agenda referred to the possibility of digital signs being purchased by the Village, school district, fire department, and Town. The addition of multiple participants provides the possibility of obtaining grant money for such an installation and which could also be used as an emergency alert system.

**Councilman Reinschmidt report that the Spencerport Fire District will be requesting new bids for the rebuilding of their fire house.

**Councilman Blackburn had nothing to report.

Supervisor Lemcke acknowledged Mr. Zollweg and stated that he would be put on the agenda for the November 20, 2007 meeting.

PUBLIC HEARING – 2008 PRELIMINARY BUDGET - CONTINUED

Supervisor Lemcke reconvened the Public Hearing for the 2008 Preliminary Budget portion of the meeting. There was discussion on raising \$20,000 through Townwide Drainage to offset some of the expenses that are incurred through work done by the Highway Department. Councilman Blackburn suggested that \$10,000 be cut from the Historical budget, \$3,000 be cut from a PT Secretary, \$5,000 from the Equipment line and additional money from the Landscaping line in the Parks Department.

Supervisor Lemcke questioned why the Parks Department should be penalized when they came in with a 0% increase and the Highway Department requested a 10% increase and is not being asked to make any sacrifices and cuts. Councilman Blackburn responded that he felt the decision should be based on the needs and welfare of the community. Discussion continued.

Discussion continued on options for meeting the shortfalls in the Highway budget. Supt. Speer expressed that the Highway Department has suffered as a result of not raising taxes to cover park expansion but more and more things have to be maintained and that work is done by the Highway Department. He reiterated that he will work within whatever budget is provided but that he will decide how it is spent as is prescribed by law.

There was discussion on maintaining and use of the Historical building. There was also discussion on a user fee for park usage other than normal use by the citizens.

Supt. Speer reiterated that he submitted a budget that he felt reflected the needs to the community and that he will make the decisions on how that will be accomplished. The board continued to discuss their opinions on how the budget should be handled. There was discussion on charges for special districts and the numbers to be used for this.

Since it appeared that no conclusion would be arrived at this meeting, Supervisor Lemcke asked that alternative options be brought to the next Town Board meeting. It was determined that the public hearing would continue at the next Town Board meeting.

CONTINUATION OF PUBLIC HEARING – 2008 PRELIMINARY BUDGET

RESOLUTION NO. 289-2007 Motion by Councilman Smith, seconded by Councilman Blackburn, to continue the Public Hearing for the 2008 Preliminary Budget at the next Town Board meeting on November 20, 2007.

Motion carried: Aye 5 Nay 0

There being no further business brought before the Town Board, Councilman Carmestro made a motion to adjourn the meeting at 10:51 p.m., seconded by Councilman Smith and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk