

Parma Town Board meeting held on Tuesday, October 17, 2006 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Richard Lemcke
Councilman	Kenneth Blackburn
Councilman	Joseph Reinschmidt
Councilman	Carm Carmestro
Councilman	James Smith
Highway Supt.	Brian Speer
Recreation Director	Steve Fowler
Building Inspector	Jack Barton

OTHERS IN ATTENDANCE

Jackie Davis, Gene DeMeyer, Dave Keech, Frank Palumbo, Kelly Maher, Darcey Schultz, Stephanie Stevens, Danielle Destephano and others not signed in.

CALL TO ORDER

Supervisor Lemcke called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Supervisor Lemcke noted emergency exit procedures.

Supervisor Lemcke asked if anyone present would like to address the Town Board on any topic not on the agenda. There was no response.

MINUTES – OCTOBER 3, 2006

RESOLUTION NO. 273-2006 Motion by Councilman Carmestro, seconded by Councilman Blackburn, to accept the Minutes of the October 3, 2006 as submitted.

Motion carried: Aye 4 Nay 0 Abstain: Councilman Reinschmidt

TOWN CLERK REPORT

The Town Clerk's monthly report was provided the afternoon of the last meeting and copies of the VFW summary for September have been placed in Town Board mailboxes. The Town Clerk expressed her thanks to Carol Ann Zurick, Christel Ingham and Nahila Haffen for their hard work and extended her appreciation to Marian Aprilano and Town departments for their assistance during tax season.

REZONING APPLICATION - 907 BURRITT ROAD

Douglas Flood has requested an adjournment to December 19, 2006 for the Rezoning Public Hearing for 907 Burritt Road and also notified the Town that the subdivision was submitted as Draffin Estates but will be called Sleepy Hollow Estates going forward.

RESOLUTION NO. 274-2006 Motion by Councilman Carmestro, seconded by Councilman Blackburn, to adjourn the Public Hearing from November 8, 2006 to December 19, 2006 for the rezoning of 907 Burritt Road to be called Sleepy Hollow Estates from Agricultural Conservation to Rural Residential.

Motion carried: Aye 5 Nay 0

**ORDER CALLING FOR PUBLIC HEARING - DUNBAR ROAD EAST SEWER
DISTRICT**

It is necessary to readvertise the Order Calling for Public Hearing to Establish the Dunbar Road East Sewer District because the debt service schedule has changed after receiving a \$24,000.00 grant for the project.

RESOLUTION NO. 275-2006 Motion by Supervisor Lemcke, seconded by
Councilman Carmestro,

In the Matter of the Establishment of the Dunbar
Road East Sewer District in the Town of Parma, in the
County of Monroe, in the State of New York

**ORDER CALLING FOR
PUBLIC HEARING**

WHEREAS, on July 15, 2003, the Town Board of the Town of Parma duly adopted a Resolution directing Larsen Engineers to supervise in the preparation of a map, plan and report for providing the facilities, improvements or services in a portion of the Town of Parma, wherein a sewer district is proposed to be established, and

WHEREAS, in or about March 2002 and supplemented in or about June 2003, Larsen Engineers duly filed said map, plan and report in the Office of the Town Clerk of the Town of Parma, and

WHEREAS, the boundaries of the proposed sewer district are as follows:

Beginning at a point in the centerline of Dunbar Road, said point being the intersection with the extension of the easterly property line of lands owned now or formerly by Douglas A. & Regina McPherson, tax account number 023.020-0002-011; thence

(1) southerly along said extension and easterly property line to the southeast corner of said lot; thence

(2) westerly along the southerly property line of said parcel, and continuing along the southerly property line of parcels owned now or formerly by Bernard E. & Helen Ives, tax account number 023.020-0002-012, and Andrew D. & Mary Arnold, tax account number 023.020-0002-013, to the intersection with the easterly property line of lands owned now or formerly by Ronald F. Ventura, tax account number 023.020-0002-014; thence

(3) southerly along the aforementioned easterly property line of lands owned now or formerly by Ronald F. Ventura to the southeast corner of said parcel; thence

(4) westerly along the southerly property line of said parcel and continuing westerly along the southerly property lines of lands owned now or formerly by John E. & Zyllene Kagel, tax account number 023.020-0002-016, and George F. & Margaret K. DeRoller, tax account number 023.020-0002-017, to the southwest corner of said lands owned now or formerly by George F. & Margaret K. DeRoller; thence

(5) northerly along the westerly property line of lands owned now or formerly by George F. &

Margaret K. DeRoller and its northerly extension to a point in the centerline of Dunbar Road; thence

(6) easterly along the centerline of Dunbar Road to the point of beginning.

Intending to describe the parcels of land more commonly known as No. 87, 91, 95, 99, 103, 109 and 113 Dunbar Road, and

WHEREAS, the improvements proposed consist of the construction of 230 linear feet of eight-inch sanitary sewer connecting to the Westervelt Subdivision sewer to create a sewer system serving said proposed district at the approximate location set forth and described in a certain map and plan now on file in the Office of the Town Clerk of the Town of Parma, and

WHEREAS, the maximum amount to be expended for the construction of said sewer service by the Dunbar Road East Sewer District shall be hereafter contracted by the Parma Town Board acting for and on behalf of said sewer district, and the maximum amount proposed to be expended for such improvements is \$80,000, of which \$56,000.00 will be borne by the properties within the district on a benefits basis, and of which up to \$24,000.00 will be provided from a Lake Ontario Coastal Initiative Grant, and

WHEREAS, the total first year cost for a typical user of the proposed Dunbar Road East Sewer District is estimated to be approximately \$565.94, and

WHEREAS, the proposed method to be employed for financing such improvement is as follows:

The cost of the sewer system construction would be paid through a benefit based tax against the properties within the proposed Town Sewer District. It is anticipated that the project cost will be financed by the issuance of one or more bonds of the Town, to be paid over 38 years at an interest rate of 4.375% per annum,

and,

WHEREAS, the cost of the individual sewer services will be borne by the individual users and paid for by a one-time connection charge of approximately \$2,600 representing a one-time charge for lateral construction for hook-up of \$1,800; a one-time septic tank abandonment charge of \$500; a one-time Monroe County Pure Waters connection fee of \$250; and a one-time Town of Parma connection fee of \$50, and

WHEREAS, a map, plan and report describing such improvements are on file in the Office of the Town Clerk of the Town of Parma for public inspection;

NOW, THEREFORE, BE IT ORDERED, that the Town Board of the Town of Parma shall meet at the Parma Town Hall, 1300 Hilton-Parma Corners Road, Hilton, New York, on the 8th day of November, 2006 at 7:00 o'clock p.m., for the purpose of conducting a public hearing on the proposal to establish said sewer district with improvements specified above, at which time all persons interested in the subject thereof may be heard concerning the same, and it is further

ORDERED, that the environmental significance of said proposed sewer district will be reviewed by the Parma Town Board, incident to and as part of the aforementioned public hearing and all persons interested may be heard concerning this issue, and it is further

ORDERED, that the Town Clerk of the Town of Parma is hereby authorized and directed to publish a copy of this Order in the Suburban News, and post a copy of the same on the signboard of the Town of Parma in the time and manner required by law.

Motion carried: Aye 5 Nay 0

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported that his department is still blacktopping and is currently on a project with the Town of Greece. There was discussion regarding employee issues and salvaging money.

RECREATION DEPARTMENT REPORT

There was no report for the Recreation Department.

PARKS DEPARTMENT REPORT

Parks Forman Joe Petricone reported that the parking lot/sidewalk project has been finished and that striping will be done soon. The weather has continued to deter grounds work. The season is winding down for the cross country and football seasons. There was discussion on hiring employees. Board members would like to be aware of all hiring.

BUSINESS ITEMS

SHARED SERVICE GRANT – CHP PARTNERSHIP

The Towns of Clarkson, Hamlin and Parma would like to develop an inter-municipal agreement to be called The CHP Partnership and submit an application for a Shared Municipal Services Incentive Grant for the purchase of a sweeper.

AUTHORIZING THE SUBMITTAL OF THE SHARED MUNICIPAL SERVICES INCENTIVE GRANT APPLICATION TO NYS DEPARTMENT OF STATE AND FORMATION OF THE CHP PARTNERSHIP

RESOLUTION NO. 276-2006 Motion by Councilman Carmestro, seconded by Councilman Blackburn,

WHEREAS: the Town of Parma is eligible to receive grant funding under the NYS Department of Shared Municipal Services Incentive Program that provides funds to undertake projects that encourage inter-municipal cooperation; and

WHEREAS: the Towns of Clarkson, Hamlin and Parma, three municipalities within Western Monroe County which share common borders, and maintain separate fully functional Highway Departments for their respective towns; and

WHEREAS: all three municipalities have expressed an interest in developing an inter-municipal partnership relating to the purchase, utilization, and maintenance of a sweeper machine comparable to a VT 650 Allianc sweeper; and

WHEREAS: the elected Highway Superintendents met and agreed upon all aspects associated with this formed collaboration, recognized henceforth as The CHP Partnership, and all partnership accountability was spelled out and agreed upon by the above-mentioned elected officials within the Shared Municipal Services Incentive Grant Program application; and

WHEREAS: the Town of Parma has been designated as the lead applicant which shall administer the grant and enter into all required agreements with NYSDOS while the Towns of Clarkson and Hamlin have been designated as co-applicants; and

WHEREAS: the Shared Municipal Services Incentive Program will fund 90% of the cost associated with the purchase of this sweeper machine, requiring a 10% cash match; and

WHEREAS: should grant funding be secured, the Town of Parma would fully commit to the The CHP Partnership and all the specifics specified within the Shared Municipal Services Incentive Grant Program application; therefore

BE IT RESOLVED: that the Parma Town Board hereby authorizes the process of submitting a prepared Shared Municipal Services Incentive Grant Program application with NYSDOS prior to the October 23, 2006 application deadline; and

BE IT FURTHER RESOLVED: that if the above-mentioned application is successful, the Parma Town Board agrees to enter into a bid process for the procurement of a sweeper machine, which would commit an upfront cost not to exceed \$60,000 toward the overall purchase of the sweeper machine, with a 90% reimbursable amount coming back to the Town after all required administration aspects of the grant have been realized.

Motion carried: Aye 5 Nay 0

SHARED SERVICE GRANT – COUNTY OF MONROE

Monroe County would also like to apply for a Shared Municipal Services Incentive Grant for equipment and have Towns be co-applicants. The County of Monroe would be the lead agency and would pay the 10% cost. There is no specified equipment at this time but a bulldozer is one of the items under consideration.

AUTHORIZING THE TOWN OF PARMA AS A CO-APPLICANT WITH THE COUNTY OF MONROE ON SHARED MUNICIPAL SERVICES INCENTIVE GRANT WITH NYS DEPARTMENT OF STATE

RESOLUTION NO. 277-2006 Motion by Councilman Smith, seconded by Councilman Reinschmidt,

WHEREAS, The County of Monroe, the Town of Parma and other Towns in Monroe County are eligible to receive grant funds under the NYS Department of State's Shared Municipal Services Incentive Grant program that provides funds to undertake projects or purchase equipment that encourages inter-municipal cooperation; and

WHEREAS, Monroe County and Towns within the County have identified specific pieces of equipment at a cost of \$300,000.00 that could be shared and benefit each municipality; and

WHEREAS, the Shared Municipal Services Incentive Grant Program will fund 90 % of the cost to purchase the equipment, and requires a 10 % cash match; and

WHEREAS, The County of Monroe has agreed to be the lead applicant for the grant application and provide the 10 % cash match toward the equipment grant; and

WHEREAS, should grant funding be secured, the County would store and perform all maintenance on the equipment.

NOW THEREFORE BE IT RESOLVED, that the Town of Parma will be a co-applicant with the County of Monroe on Shared Municipal Services Incentive Grant through New York State.

This resolution shall take effect immediately upon its adoption.

Motion carried: Aye 5 Nay 0

SENIOR INCOME LIMITS

A letter was received from Kathy Muller in the Assessor's office, making the Town Board aware that NYS has approved changes to Senior Income Limits and that she will notify them when the County has approved. At that time a public hearing will be necessary.

SENIOR LUNCH PROGRAM

A letter was received from the Town of Sweden requesting that the Town of Parma share in the cost of the senior lunch program based on the Town of Parma residents' participation. There was discussion regarding the current practice, cost and other options available. It was noted that the Towns of Ogden and Hamlin have decided not to participate. The existing program will not end until the end of the year.

RESOLUTION NO. 278-2006 Motion by Councilman Blackburn, seconded by Councilman Carmestro, to opt out of participating in a shared-cost lunch program with the Town of Sweden Senior Center to prepare meals for our senior nutrition program and the Town will consider other options.

Motion carried: Aye 5 Nay 0

BUDGET TRANSFERS

TRANSFERS TO BUDGET

Oct-06

FROM			TO			REQUESTED
ACCT #	DESCRIPTION	AMT.	ACCT #	DESCRIPTION	AMT.	
L7410.481	BOOKS	2,325.33	L7410.830	WORKERS COMP	2,325.33	KIRK
DB5130.468	OUTSIDE REPAIR	6,697.25	DB5130.12A	SUMMER HELP	1,091.20	SPEER
DB5130.465	TIRES	2,233.88	DB5130.461	DIESEL FUEL	5,073.77	SPEER
			DB5130.463	UNLEAD GAS	2,596.16	SPEER
			DB5130.475	DEAD ANIMALS	170.00	SPEER
DB5130.465	TIRES	150.00	DB5130.12A	SUMMER HELP	150.00	SPEER
	B SURPLUS	2,500.00	B8510.449	SPRING PICK UP	2,500.00	SPEER
B9031.820	MEDICARE OFFICE	0.03	B9040.830	WORKERS COMP OFFICE	0.03	GAVIGAN
A1310.212	EQUIPMENT	700.00	A1310.412	SUPPLIES	700.00	GAVIGAN
	A SURPLUS	11,362.81	A9040.830	WORKERS COMP	11,362.81	GAVIGAN
A7141.402	APPLE DERBY	300.00	A7141.427	BASEBALL CAMP TOT	300.00	FOWLER
A7140.12A	SUMMER HELP	175.00	A7140.12B	PLAYGROUND	175.00	FOWLER
A7141.411	GYMNASTICS	250.00	A7141.414	OTHER	250.00	FOWLER
A7141.411	GYMNASTICS	675.00	A7141.500	ICE SKATING	675.00	FOWLER

RESOLUTION NO. 279-2006 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve the budget transfers as submitted.

Motion carried: Aye 5 Nay 0

TOWN BOARD MEETING DATE CHANGE

RESOLUTION NO. 280-2006 Motion by Councilman Carmestro, seconded by Councilman Reinschmidt, to advertise a change to the regularly scheduled meeting of the Parma Town Board from November 7, 2006 to Wednesday, November 8, 2006 because of Election Day.

Motion carried: Aye 5 Nay 0

WARRANTS

RESOLUTION NO. 281-2006 Motion by Councilman Blackburn, seconded by Councilman Smith, to approve payment of the A Fund, General Fund bills, in the amount of \$36,955.11.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 282-2006 Motion by Councilman Blackburn, seconded by Councilman Carmestro, to approve payment of the B Fund, Part Town Bills, in the amount of \$2,302.16.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 283-2006 Motion by Councilman Blackburn, seconded by Councilman Reinschmidt, to approve payment of the DA Fund, Highway Town Wide bills, in the amount of \$1,703.86.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 284-2006 Motion by Councilman Blackburn, seconded by Councilman Smith, to approve payment of the DB Fund, Highway Outside bills, in the amount of \$15,761.85.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 285-2006 Motion by Councilman Blackburn, seconded by Councilman Carmestro, to approve payment of the Trust & Agency bills, in the amount of \$1,066.15.

Motion carried: Aye 5 Nay 0

LIAISON REPORTS

**Councilman Smith reported that the Special Police received two letters of commendation. Park Foreman reported an incident where an employee felt threatened. Employees should call 911 using the Park's department cell phone and report any incidents. Employees should be trained on the appropriate steps to be taken.

Councilman Smith attended the Planning Board meeting and gave them a heads up as to the proposed changes for property east of the Dollar General store on West Ridge Road to Highway Commercial and to reiterate that there is no proposal before the Town Board regarding the soccer complex. The Finance Department has created a revenue line for the Parks Department. We have received a check from the Hilton Heat Soccer Club for expenses incurred this season.

**Councilman Carmestro reported he had a discussion with Art Fritz regarding payment of fines owed by Mr. Diminski. Mr. Diminski's attorney does not wish to pay the fines that have already been determined. Instead, he would like to pay after all the fines have been determined by the Supreme Court. The Town Attorney has been asked to follow up. There was a meeting with property owners adjacent to the proposed location of the new fire hall. Property owners voiced their opinions and concerns regarding property values, noise and traffic.

**Councilman Reinschmidt had no items to report.

**Councilman Blackburn had no items to report.

BUILDING DEPARTMENT REPORT

ZONING BOARD OF APPEALS OPENING

Mr. Barton reported that Pat Buskey, the current alternate for the Zoning Board of Appeals, is interested in the opening vacated by Frank Lucisano.

RESOLUTION NO. 286-2006 Motion by Councilman Reinschmidt, seconded by Councilman Smith, to appoint Pat Buskey to fill the unexpired term of Frank Lucisano to the Zoning Board of Appeals.

Motion carried: Aye 5 Nay 0

A notice will be placed advertising the Alternate opening on the Zoning Board of Appeals. Applications will be accepted through November 21, 2006.

Mr. Barton has not heard from the Town Attorney regarding property rights of the property owners on Lake Side Boulevard adjacent to the pathways.

Mr. Barton has been researching options for a Fire Marshall. There was discussion regarding the possibility of sharing services with the Village of Hilton. The Village is also reviewing the matter.

1094 HILTON PARMA CORNERS ROAD – BUTTONWOOD FARMS

Discussion continued on whether Buttonwood Farms is a conforming business in an agricultural district. Supervisor Lemcke stated that he sells topsoil and mulch which competes with Buttonwood Farms in those areas. He also stated that he would participate in discussions but would not participate in any decisions that might be made. Mr. Barton stated that he felt that the business is in one hundred percent compliance with Agriculture and Markets guidelines. It was the consensus of the Town Board that it was not necessary to apply for a special use permit.

MISCELLANEOUS

TENTATIVE BUDGET/PRELIMINARY BUDGET

RESOLUTION NO. 287-2006 Motion by Councilman Carmestro, seconded by Councilman Blackburn, to hold a Public Hearing on the Preliminary Budget November 8, 2006 at 7:00 p.m. at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York

Motion carried: Aye 5 Nay 0

Town Board members discussed changes to the Tentative Budget.

RESOLUTION NO. 288-2006 Motion by Councilman Carmestro, seconded by Councilman Blackburn, to accept the Tentative Budget as the Preliminary Budget for 2007.

Motion carried: Aye 5 Nay 0

There being no further business brought before the Town Board, Supervisor Lemcke made a motion to adjourn the meeting at 11:20 p.m., seconded by Councilman Carmestro and all were in favor.

Respectively submitted,

Donna K. Curry
Parma Town Clerk