



TOWN OF PARMA

1300 Hilton-Parma Road
P.O. Box 728
Hilton, New York 14468
(585) 392-9461
Fax (585) 392-6659

Legal Notice Town of Parma

2022/2023 School Tax Payment Information

PLEASE TAKE NOTICE that I, **Carrie Fracassi**, the undersigned Receiver of Taxes, for the Town of Parma, has received the Tax Roll and Warrant for the collection of school taxes for Town of Parma residents in Hilton School District, Spencerport School District and Brockport School District. I will receive payment of said school taxes beginning September 1, 2022, through November 1, 2022, at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, NY, during regular business hours: Monday through Friday 8:00 a.m. to 4:00 p.m.; and Saturday, September 10, 2022, from 9:00 a.m. until Noon. *For your convenience, all payments can be mailed to our office or deposited into our drop box at the front of the Town Hall Building.*

SCHOOL TAX PAYMENT INSTRUCTIONS

General and By Mail Information for all Payments: Payments with a legible U. S. Postmark dated on or before the payment due date will be accepted. Postage meter marks are *not* considered U. S. postmarks. **Allow extra time for Direct Payment Checks (often used for online banking) to arrive, as these are not postmarked.** Payments will be returned for incorrect amounts paid and/or not received in a timely manner and may result in interest and penalties. **Payments will be accepted on the next business day, when the last day of a payment period falls on a weekend or holiday.** Payment receipts will be mailed when requested for the full payment. No third-party checks accepted. All checks returned to the Tax Receiver marked insufficient funds or returned for any other reason will be subject to a service charge. This fee must be paid before the returned check can be redeposited.

FULL PAYMENTS: Sept. 1 – Oct.1 No interest due. Pay total amount to **Carrie Fracassi**, Receiver of Taxes, by mail, drop box or in person at 1300 Hilton Parma Corners Road, P. O. Box 728, Hilton, NY.

Oct. 2 – November 1 Add 2% interest to the total tax due and include in payment payable to **Carrie Fracassi**, Receiver of Taxes, by mail, drop box or in person at 1300 Hilton Parma Corners Road, P. O. Box 728, Hilton, NY.

Nov. 2 – Nov.18 Add 5% interest to total tax due. Make check payable to Monroe County Treasurer by mail or in person to 39 West Main Street, Rochester, NY 14614.

FIRST INSTALLMENT: Sept. 1 – Sept. 15 Pay total due as indicated on stub #1, including service charge to **Carrie Fracassi**, Receiver of Taxes, by mail, drop box or in person at 1300 Hilton Parma Corners Road, P. O. Box 728, Hilton, NY.

"This institution is an equal opportunity provider, and employer. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D. C. 20250-9410 or call: (866) 632-9992 (voice) or (800) 877-8339 (TDD)"

Sept. 16 – Sept.20 Add 1% interest to the total due, including service charges on stub #1 payable to **Carrie Fracassi**, Receiver of Taxes, by mail, drop box or in person at 1300 Hilton Parma Corners Road, P. O. Box 728, Hilton, NY.

If the first installment is not paid by September 20, the installment plan is no longer available. The full amount of the school tax bill must be paid. See Full Payment Instructions.

2nd & 3rd INSTALLMENT: Provided the first installment has been paid properly, the remaining installments are payable to the Monroe County Treasurer by mail or in person to 39 West Main Street, Rochester, NY 14614. See the back of your bill for instructions or call the Monroe County Treasury Office at (585) 753-1200.

- **NO PAYMENTS WILL BE ACCEPTED AFTER NOVEMBER 18.** School taxes, accrued interest and penalties unpaid after this date, will be releived onto the 2023 Town and County tax bill.

Carrie Fracassi, Receiver of Taxes
Town of Parma
Dated: August 23, 2022