

**Job Notice**  
**Before and After School Staff – Recreation Assistant**  
(School Days)

**Town of Parma**

**Starting Pay Rate:** \$10.40-\$12.00 / hour

**Starting Date:** September, 2018

The Town of Parma is accepting applications for part-time Before and After School Staff Recreation Assistants to work at its school-year-round before, during and after school wrap-around program for Pre-Kindergarten (UPK) and Elementary School Age students. Duties include supervising children, running activities, communicating with parents and possibly overseeing other staff (Director) among other responsibilities. Work opportunities include before care 6:45– 8:45 a.m., UPK morning care 8:45 a.m.-1:00 p.m., UPK afternoon care 11:30 a.m.-3:00 p.m. and after care 3:00–6:00 p.m. We are flexible in seeking applicants interested in any shifts or a combination; whichever fits an interested applicant's schedule. The program is located at Hilton Village Elementary School. Monroe County employment applications must be submitted to Parma Town Clerk Office at 1300 Hilton Parma Corners Road, P.O. Box 728, Hilton, NY 14468 as soon as possible. **Interviews will be conducted Mon.-Fri., July 30 - August 10 and the program starts on September 5.** Any questions please call 392-9030. The Town of Parma is an Equal Opportunity Employer.