



TOWN OF PARMA

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Town of Parma Telephone System Upgrade Specifications

The Town of Parma is seeking sealed bids for new phone systems at the Parma Town Hall, Highway Department, and Recreation Department. The bids should include a list and description of the equipment to be provided. The bid should include the cost of removing the existing systems, installing the new equipment, and start up services to insure all systems are working properly.

Bidders are responsible for making site visits to each location to assess the specific needs for each location. The successful bidder will be responsible for training the Town employees at each location on proper use of the system.

All bids should include a minimum 1 year warranty on parts and labor with a minimum 2 year warranty on the phone and controller equipment. A list of local service capabilities should be included.

The equipment to be required should include the following:

Town Hall

Controller with software and licensing

24 Port Poe Switch

Battery Back Up

19 – Telephones with display

2 – Digital telephones with display

Installation equipment and hardware

Highway Department

Controller with software and licensing

5 – Telephones with display

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Battery Back Up

1 – Overhead paging adapter

8 - Digital station ports

Central office line ports

Installation equipment and hardware

Recreation Department

Controller with software and licensing

6 – Telephones with display

4 – Minimum office line ports

Battery Back Up

Installation equipment and hardware